Satisfactory Academic Progress Policy

Satisfactory Academic Progress	Policy Number:
Owner/Implementer: Director of Financial Aid	Version: 4.0
Impacted Groups: Undergraduates, Graduates, Professional Students	Effective Date: 10/6/2016

1. PURPOSE OF THE POLICY

Satisfactory Academic Progress ("SAP") ensures students are able to complete their academic program in a timely manner while achieving and maintaining compliance with minimum academic standards. Federal regulations mandate that all students are required to conform to SAP standards as they work towards a degree in order for them to qualify to receive financial assistance through all Touro College and University System ("Touro") eligible Title IV federal financial aid programs, including New York Medical College ("NYMC"). Conformance to Touro's SAP policy ensures students complete their academic program in a timely manner while achieving and maintaining compliance with minimum academic standards.

2. SCOPE

This SAP policy applies to all Touro Students including Undergraduates, Graduates and Professional students as described below. These standards are for Title IV Federal Financial Aid purposes only and neither replace nor override academic policies outlined by Touro, other state or Federal benefit programs (i.e. NYS Tuition Assistance Program) or individual program requirements. However, these standards are intended to be at least as rigorous as Touro College academic policies.

3. THE POLICY

3.1 STANDARDS OF SATISFACTORY ACADEMIC PROGRESS

SAP standards (CGPA, Pace, and Maximum Time Frame, hereinafter collectively referred to as "Standards") consist of quantitative and qualitative measurements that are determinants of SAP. The qualitative measurement evaluates the quality (*i.e. GPA and Academic Standing*) of the students' academic work. The quantitative measurement evaluates the *Pace* by which students are working toward the completion of their program and the *Maximum Time Frame* required to complete their program.

3.1.1 GPA and Academic Standing (Qualitative): All students must maintain a minimum cumulative grade point average ("CGPA") as specified in Appendix A found at the end of this policy and be neither dismissed nor suspended from their academic program, as determined by their program's specific academic standards policy. All students are also required to achieve a CGPA that is consistent with their program requirement for graduation.

3.1.2 Pace (Quantitative): Students must be on target to complete their academic program within the set time frame, which is measured by the Pace at which they complete their required coursework. All students must maintain a minimum Pace as specified in Appendix A found at the end of this policy. To determine if a student is meeting this standard, total cumulative earned credit hours at Touro plus accepted transfer credit hours are divided by the total cumulative attempted credit hours, including accepted transfer credits. A student must successfully complete the designated cumulative minimum percentage of all attempted credit hours at the point of SAP evaluation as determined by the calculation above and illustrated in the table below.

Table 1: Pace Examples:

Cumulative Attempted Credits	Cumulative Earned Credits	Pace (Completion Rate)	Pace/Completion Requirement Met?
24 credits	24 credits	100%	Yes
48 credits	12 credits	25%	No
10 credits	9 credits	90%	Yes
10 credits	0 credits	0%	No

*This table is meant to show how the Pace calculation is done and shows the most extreme examples of the Pace calculation. Please refer to the Appendices at the end of this policy to find the requirements by program.

3.1.3 Maximum Time Frame (Quantitative): All students are expected to finish their degree or certificate program within a maximum time frame, no longer than 150% of the published length of their program. For undergraduate students, the maximum Time Frame is measured in credit hours; for graduate and professional students the maximum Time Frame is measured by the actual length of the program as provided in the Appendices

3.2 ADDITIONAL CONSTRAINT ON FINANCIAL AID ELIGIBILITY

Students who have completed the academic requirements for a program but do not yet have the certificate or degree are not eligible for federal financial aid funds for that program of study.

3.3. SAP EVALUATION

3.3.1 Frequency and Timing: Touro evaluates all students' academic progress annually. As grades are posted for the spring semester/term, the Office of Financial Aid will review the academic records of all students who are receiving federal financial aid funds to determine if they are meeting the Standards. This review will be performed for all students who were enrolled at Touro for the previous academic year (i.e. Summer, Fall, Winter and/or Spring). Students who enter in the spring semester/term will be evaluated after the spring semester/term using the Standards for the semester/term that the student is enrolled at Touro plus any accepted transfer credits.

3.3.2 Evaluation: The Office of Financial Aid will perform an annual review of each student's progress to ensure that students are meeting each of the Standards. If it is determined that the student is not compliant with any of the Standards, the student becomes ineligible to receive federal financial aid and Financial Aid eligibility will be suspended.

3.4. SAP NOTIFICATION

A student not meeting the Standards will be notified in writing of their Financial Aid Suspension after *all* grades have been posted for their program of study. The notification will include an explanation of the Standards evaluated and instructions on how to proceed. Written notification will be sent electronically via their Touro email account and/or mail via the last known mailing address according to the Registrar's records.

3.4.1 Financial Aid Suspension: Students who do not meet the Standards (as indicated in the Appendices) at the time of the annual evaluation, will be ineligible to receive federal financial aid funds for the subsequent semester (unless they submit an appeal and are placed on financial aid probation).

Financial Aid is suspended for a student who fails to meet the standards of SAP and:

- has not submitted an appeal of their status or has had their appeal rejected by the appropriate review committee;

- fails to regain eligibility by meeting the minimum Standards after a successful appeal and completion of the probationary period; or
- has not fulfilled the requirements set forth in their Academic Plan.

Students with Financial Aid eligibility suspended may either:
- remediate any of the Standards that are non-compliant while not receiving federal or state need-based financial aid, or
- submit an SAP appeal.

If at any time during a non-review period, a student who has been suspended from Financial Aid eligibility has remediated any of the Standards that are non-compliant (e.g., due to a late grade change or completing an incomplete course), that student must contact the Office of Financial Aid to request a review of their academic record and reinstatement of their financial aid eligibility. **Do _NOT_ assume that reinstatement is automatic.**

Unless academically dismissed, students may be permitted to enroll at Touro while financial aid is suspended. Students denied federal financial aid may continue attending Touro by funding their education themselves. It is the student's responsibility to monitor his or her academic progress and to be aware of their program requirements and SAP standards.

3.4.2 Financial Aid Probation: Financial Aid Probation is a status assigned to any student who fails to meet the Standards and has successfully appealed their Financial Aid Suspension. If placed on Financial Aid Probation, students will be required to follow an approved Academic Plan in order to receive federal financial aid for one semester/term and have their progress be evaluated at the end of the semester/term. Students who meet all Standards or the requirements outlined in their Academic Plan will remain eligible for federal financial aid. Students who fail to meet the Standards or the requirements outlined in their Academic Plan will again be suspended from financial aid eligibility and will be ineligible for federal financial aid going forward. Students may have plans that extend for more than one semester/term but their progress will still be evaluated at the end of each semester/term to ensure that they have complied with their Academic plan.

Only Financial Aid eligible applicants and/recipients will be placed on Financial Aid Probation. Students who have filed an appeal and are approved will be placed on Financial Aid Probation in the next semester which they have applied for federal financial aid, which could include the semester in/for which the appeal is granted.

3.4.3 Discretionary Review of SAP in Non-Annual Review Periods: The Office of Financial Aid or the Registrar may, at its discretion, conduct SAP assessments at any

time throughout the academic year. If upon performing the analysis the financial aid or registrar staff identifies that a student may be at risk of failing to meet all Standards, the identified student(s) may be sent a courtesy notification via their Touro email address.

Students who receive a courtesy notification letter will continue to have their federal financial aid processed as normal by the Office of Financial Aid for the term during which the discretionary review was completed and until they fail to meet the standards of Satisfactory Academic Progress as determined by the annual review period as described above.

3.5. APPEAL PROCESS

Students who become ineligible to receive federal financial aid for failure to meet the Standards and have been notified of the Financial Aid Suspension have the right to make a written appeal to the appropriate Committee on Academic Standing ("CAS"). Students who appeal must demonstrate all of the following:

- that failure to meet the minimum standard was caused by extreme or unusual circumstances beyond his or her control (corroborating documentation must be supplied);

- that they have resolved the issue(s) that caused the deficit, and;

- that the issue(s) will not affect their performance in the future.

3.5.1 Monitoring the Status of An Appeal: Once an appeal is submitted to the appropriate committee for a decision, that appeal will be heard at that committee's next meeting. All decisions are final. If a decision has not been made by the time tuition is due, it is the student's responsibility to contact the Office of Financial Aid to discuss the options on how to proceed.

Below is a listing of the potential appeal statuses that could be determined by the CAS:

- **In-Progress**: Appeal has been received, but not reviewed.
- **Tabled**: Appeal has been reviewed, but the committee has deferred the appeal until it receive(s) additional information.
- **Approved**: Appeal has been approved and the student has been placed on Financial Aid Probation.

- **Denied**: Appeal was not approved based on the information that was provided. The student is no longer eligible to receive federal financial aid.

3.5.2 Limit of appeals: Students may not initiate an appeal using the same extraordinary and extenuating circumstance twice.

3.5.3 Regaining Eligibility for Financial Aid through Self-Correction: Students who are denied federal financial aid on the basis of not meeting the Standards, may regain federal financial aid eligibility by becoming compliant with all of the Standards while studying at their own expense. This is known as self-correction.

It is the student's responsibility to notify the Office of Financial Aid when they have self-corrected their SAP-related issue(s). The Office of Financial Aid will then conduct a review to confirm that the student is meeting all Standards at that point in time.

3.5.4 Late Grade Posted or Grade Change: Students whose Financial Aid eligibility has been suspended or those on Financial Aid Probation who have a grade posted late or changed must notify the Office of Financial Aid to have their SAP re-evaluated. It is the responsibility of the student to notify the Office of Financial Aid of these circumstances. There is no automatic process to clear Financial Aid Suspension or Probation. If no notice is provided, the student's SAP status will remain unchanged and will be re-evaluated during the next annual review.

3.5.5 Program Changes: Students who switch programs while at Touro will be evaluated based only on the Standards for the program for which they are ***currently active***. Students who are not compliant with any Standards prior to switching programs or based on their new program may be required to submit an SAP appeal form before they are eligible to receive any federal financial aid. Failure to submit an appeal may result in the student not being eligible for federal financial aid. It is the student's responsibility to recognize that a program change may result in a Financial Aid Suspension.

3.5.6 Academic Plan: If an appeal is approved, the student will be placed on Financial Aid Probation and given an Academic Plan.

An Academic Plan is a written agreement between the student and the institution that may extend the student's eligibility for federal financial aid for one or more semesters/terms during a designated probationary period. The Academic Plan specifies requirements (i.e., minimum course completion ratio, CGPA, reduced course load or enrolling in specific courses) that the student must meet and exceed each semester/term to maintain or regain federal financial aid eligibility. A student that does not meet these

Standards will again be suspended from Financial Aid eligibility and will be ineligible for federal aid in future semesters/terms until the student can meet the standards.

3.6. EFFECT OF WITHDRAWALS, TENTATIVE GRADES, REPETITION, AND TRANSFER CREDITS

3.6.1 Withdrawal (W), Unauthorized Withdrawal (WU), Withdrawal Pass (WP) and Withdrawal Never Attended (WNA): Students are given a "W" (Withdrawal) when they officially withdraw from a course. The course will only appear on the transcript if students withdraw after the end of the add/drop period as per the program's academic calendar. A "W" grade is *not* calculated into the GPA, attempted credits or earned credits, when dropped *on or before* the add/drop period. After the add/drop period, a "W" grade is calculated into the attempted credits, but not calculated into GPA or earned credits.

A grade of "WU" (Unauthorized Withdrawal) is assigned to students that stop attending before the end of 60% of scheduled classes for the semester. The "WU" grade is calculated in the GPA as a failing grade, and is included in the attempted credits and earned credits.

The grade of "WNA" (Withdrew Never Attended) is assigned if students have never attended class. This grade is not calculated into the GPA, attempted credits or earned credits.

Withdrawn courses recorded on the student's permanent academic transcript are included in the Pace and maximum Time Frame calculations as attempted but not satisfactorily completed credits. Please see each school's Bulletin or Student Handbook for detailed information as it pertains to each type of withdrawal (i.e., W, WU and WNA)

3.6.2 Incompletes (INC)/Missing Grades: Courses that are assigned an "incomplete" grade or if a grade is missing, will be included in the attempted credits but not earned credit hours for Pace and maximum Time Frame measures. They are entered as attempted but not satisfactorily completed credits and are not included in the CGPA. Students' status may change once a final grade is recorded. It is the responsibility of the student to notify the Financial Aid office when a grade has been entered as final.

For purposes of determining whether a student would be eligible for Federal Student Aid despite an Incomplete or Missing grade, the Financial Aid department may look to use a failing grade (F or U) in place of the Incomplete or missing grade. If the student passes the SAP standards with the substituted failing grade included in the calculation, the student would be eligible for aid even though there is an Incomplete or Missing Grade still on the student's record. If the student fails the SAP standards with the substituted failing

grade included in the calculation, the student will not be eligible until the Incomplete or missing grade changes to a final grade AND the student meets the SAP standards.

3.6.3 Tentative (Incompletes) (T): *FOR INFORMATIONAL PURPOSES ONLY* as this grade is no longer available. Courses that were assigned a "tentative" grade were included in the attempted and earned credit hours for Pace and maximum Time Frame and were included in the CGPA. Only tentative grades of "TC-" to "TF" were assigned. Students' SAP status was changed once a final grade was recorded. It was the responsibility of students to notify the Financial Aid office when a grade had been entered as final. If a "TC-" or "TF" grade was not resolved six ("6") weeks from the date that the grade was submitted by the professor the "T" was dropped and the grade become final. This potentially resulted in Financial Aid suspension and students had to submit an appeal to regain financial aid eligibility.

3.6.4 Pass/Fail (Pass/No Credit at the Law Center): All credits for Pass /Fail/ Pass-No Credit course attempts will be counted as attempted credits. Only P grades will count as satisfactorily completed credit hours in the quantitative measures. However, under no circumstances can students' full time course load in a given semester/term consist only of P/F courses. Passing grades include "P" (Pass), "H" (Pass with Honors) or "P"/"NC" (Pass/No Credit).

3.6.5 Repetitions: For purposes of financial aid, students may be permitted to retake courses in which the student received a failing grade or its equivalent (i.e. where a grade of B- or below is considered non-passing), which is dependent on the academic requirements of the program in which the student is enrolled. Each time a course is attempted, it is considered an attempt when calculating the Pace of completion and maximum Time Frame measures, regardless of whether the course is subsequently repeated for a better grade.

Students are only allowed to receive federal financial aid for one repeat of a course (for the first time only) a previously passed course in a term-based program, including when the student is retaking a passed class due to failing other associated coursework. Any grade that is higher than an "F", or its programmatic equivalent, is considered passing for this purpose regardless of the school or program policy/requirements. If after that one allowable repeat, a satisfactory grade is not achieved, the student may *not* be eligible to receive federal financial aid for additional repeats of the same course.

The FSA program regulations make no provision for the concept of academic amnesty or academic renewal. Therefore, the school must always include courses applicable to a student's major (whenever taken) in evaluating a student's satisfactory academic

progress (both quantitative and qualitative components). To clarify, courses taken at any point towards the student's major/degree will always be utilized for SAP evaluation purposes, regardless of whether the school or program has separate academic policies that allow for academic amnesty. In this regard, grades in courses that were previously taken may remain and be reflected on the student's transcript.

3.6.6 Transfer Credits: For purposes of financial aid, only transfer credit hours officially accepted for the student's program of study will be automatically counted in the attempted and successfully completed credit hours toward the quantitative (Pace of completion) and maximum Time Frame. Various programs of Touro may have different standards and requirements regarding acceptability of transfer credits and calculations will be based on the program in which the student is enrolled.

3.6.7 Remedial Courses: Remedial courses do not count toward a student's degree requirements; however, they are counted toward establishing full time status at Touro. Remedial courses are not calculated in the quantitative measure to determine pace of completion and not calculated in the maximum Time Frame and CGPA evaluations. Touro calculates a separate standard of good academic standing for students taking remedial courses; please refer to the Remedial Students Academic Standing Chart in Appendix A.

In addition students are allowed to repeat and obtain financial aid for each remedial course only once. Students who fail the same course or level twice are not making SAP and may be placed on financial aid suspension. A student who withdraws after five weeks of the semester/term will be considered to be repeating the course upon his/her next attempt of the course. Students who withdraw twice from any such course are not considered to be making satisfactory progress and may be dismissed from Touro. The CAS may grant a waiver to allow a student to repeat a remedial course for one additional semester/term depending upon the circumstances.

3.7. SATISFACTORY ACADEMIC PROGRESS DEFINITIONS

Satisfactory Academic Progress (SAP): Federal requirement that mandates that institutions monitor a student's academic progress for the purpose of determining financial aid eligibility. To be in good SAP standing, the student must meet **_all_** SAP Standards.

SAP Standards: Refers to the standards that students must meet in order to maintain their financial aid eligibility. This includes maintaining compliance with cumulative GPA, Pace, and maximum time frame requirements.

Cumulative GPA Requirement: The Cumulative GPA requirement ("CGPA") is the cumulative grade point average that a student must achieve at each SAP evaluation. If a

student is enrolled in a program that is more than two academic years, the student must have a CGPA of at least a "C" or its equivalent, or have academic standing consistent with the institution's requirement for graduation. Please refer to Appendix A for requirements by program.

Pace Requirement: The Pace requirement is the Pace at which a student must progress through their program calculated by dividing the cumulative number of credit hours the student has successfully completed by the cumulative number of credit hours the student has attempted. Please refer to Appendix A for requirements by program.

Maximum Time Frame Requirement: For an undergraduate program measured in credit hours, a period no longer than 150% of the published total credit hours required to graduate. For a graduate program, no more than 150% of the published length of the program. Please refer to Appendix A for requirements by program.

Financial Aid Suspension: Financial Aid Suspension refers to a student who fails to meet the SAP standards. These students are ineligible for federal financial aid.

Financial Aid Probation: Financial Aid Probation is a status assigned to any student who fails to meet the Standards and has successfully appealed their Financial Aid Suspension. If placed on Financial Aid Probation, students will be required to follow an approved Academic Plan in order to receive federal financial aid for one semester/term.

Financial Aid Courtesy Notification: After a discretionary review in a non-review period, a Financial Aid Courtesy Notification may be sent to students if it has been determined that they are at risk of not making SAP at the SAP evaluation. The student's federal financial aid will not be affected at this point.

Appeal: A student submits an appeal after notification of Financial Aid Suspension to petition the institution (through the appropriate Committee on Academic Standing) for reconsideration for reconsideration of their eligibility for federal financial aid when they are not meeting SAP standards. An appeal must explain why the student failed to make SAP and what has changed in the student's situation that will allow the student to make SAP in the future.

Academic Plan: An Academic Plan is a written agreement between the student and the institution that may extend the student's eligibility for federal financial aid for one semester/term during a designated probationary period.

This Policy will be reviewed periodically and will be updated, as necessary. All changes to this policy will be updated on the Touro Website where the policy can normally be

found. No notice is necessary when making changes to this policy and you are responsible for keeping current on any changes to this or any other Touro policy and acting accordingly.

APPENDIX
SAP REQUIREMENTS BY SCHOOL AND PROGRAM

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Touro College Undergraduate SAP Requirements

NON-REMEDIAL STUDENTS

Total Credit Hours Attempted	REQUIRED MINIMUM CGPA	PACE REQUIRED
1 – 15	1.50	40%
16 – 30	1.75	50%
31 – 45	1.80	55%
46 +	2.00	66.6667%

REMEDIAL STUDENTS

Total Credit Hours Attempted	REQUIRED MINIMUM CGPA	PACE REQUIRED
0-9	1.00	40%
10-24	1.25	50%
25-35	1.50	60%
36 or above	2.0	66.6667%

CERTIFICATE STUDENTS

Total Credit Hours Attempted	REQUIRED MINIMUM CGPA	PACE REQUIRED
1 - 15	1.50	55%
16 +	2.00	66.6667%

SCHOOL	PROGRAM	# OF CREDITS	REQUIRED MINIMUM CGPA	PACE REQUIRED
Graduate School of Education	MS in Education & Special Education – early childhood	36 credits	3.0	66.6667%
Graduate School of Education	MS in Education & Special Education - childhood	36 credits	3.0	66.6667%
Graduate School of Education	MS in Education & Special Education – middle childhood	42 credits	3.0	66.6667%
Graduate School of Education	MS in Special Education – high school (MS in Teaching Students with Disabilities, Generalist, Grades 7-12)	42 credits	3.0	66.6667%
Graduate School of Education	MS in Mathematics Education – Professional Certification	30 credits	3.0	66.6667%
Graduate School of Education	MS in Mathematics Education – Initial Certification	39 credits	3.0	66.6667%
Graduate School of Education	MS in Instructional Technology	33 credits	3.0	66.6667%
Graduate School of Education	MS in School Leadership – School Building Leader (Manhattan & online)	33 credits	3.0	66.6667%
Graduate School of Education	MS in School Leadership – School District Leader (Manhattan & online)	36 credits	3.0	66.6667%
Graduate School of Education	MS in Teaching English to Speakers of Other Languages (TESOL)	33 credits	3.0	66.6667%
Graduate School of Education	MS in Teaching Literacy	36 credits	3.0	66.6667%
Graduate School of Education	Advanced Certificate in TESOL	15 credits	3.0	66.6667%
Graduate School of Education	Advanced Certificate in Gifted & Talented Education	12-15 credits	3.0	66.6667%

Graduate School of Education	Advanced Certificate in Teaching Children with Autism & Other Severe & Multiple Disabilities	12 credits	3.0	66.6667%
Graduate School of Psychology	MS in School Psychology	63 credits	3.0	66.6667%
Graduate School of Psychology	MS in Mental Health Counseling	60 credits	3.0	66.6667%
Graduate School of Psychology	MS in School Counseling	60 credits	3.0	66.6667%
Graduate School of Psychology	MS in Industrial/Organizational Psychology	36 credits	3.0	66.6667%
Graduate School of Social Work	MSW (Manhattan & Brooklyn)	65 credits	3.0	66.6667%
Graduate School of Business	MBA	42 credits	3.0	66.6667%
Graduate School of Business	MS in Human Resource Management	33 credits	3.0	66.6667%
Graduate School of Business	MS in International Business Finance	33 credits	3.0	66.6667%
Graduate School of Business	MS in Accounting	30 credits	3.0	66.6667%
Graduate School of Business	Advanced Certificate in Human Resource Management	15 credits	3.0	66.6667%
Graduate School of Technology	MS in Information Systems	33 credits	3.0	66.6667%
Graduate School of Technology	MA in Web & Multi-Media Design	33 credits	3.0	66.6667%
Graduate School of Technology	MS in Instructional Technology	33 credits	3.0	66.6667%

Graduate School of Jewish Studies	MA in Jewish Studies – thesis track	30 credits	3.0	66.6667%
Graduate School of Jewish Studies	MA in Jewish Studies – non-thesis track	36 credits	3.0	66.6667%
School of Health Sciences	BS/Doctor of Physical Therapy program (Bay Shore & Manhattan)	122.5 credits total 39.5 credits BS 83 credits DPT	2.67 for graduate (2.0 for undergraduate)	66.6667%
School of Health Sciences	Post-Professional DPT program	30 credits	2.67	66.6667%
School of Health Sciences	BS/MS in Occupational Therapy program (Bay Shore & Manhattan)	107 credits total 75 credits BS 32 credits MS	3.0 for graduate (2.0 for undergraduate)	66.6667%
School of Health Sciences	BS/MS in Physician Assistant Studies program (Bay Shore & Winthrop)	118 credits total 43 credits BS 75 credits MS	2.5 (2.0 for undergraduate)	66.6667%
School of Health Sciences	BS/MS in Physician Assistant Studies program (Manhattan)	127 credits total 33 credits BS 94 credits MS	2.7 (2.0 for undergraduate)	66.6667%
School of Health Sciences	MS in Speech-Language Pathology program	58-60 credits	3.0	66.6667%
School of Health Sciences	MS in Interdisciplinary Studies and Biomedical Sciences	43 credits	3.0	66.6667%
Touro College of Osteopathic Medicine	MS in Interdisciplinary Studies and Biological and Physical Sciences	43 credits	3.0	66.6667%

SCHOOL	PROGRAM	# OF CREDITS	REQUIRED MINIMUM CGPA	PACE REQUIRED
Touro College Jacob D. Fuchsberg Law Center	Juris Doctor	88	2.333 or compliance with academic standards for eligibility to continue	66.6667%
Touro College of Osteopathic Medicine	Doctor of Osteopathic Medicine	228	2.0	80%
Touro College of Pharmacy	Doctor of Pharmacy	147- 2017 Grad 156- 2018 Grad 160- 2019 Grad 162- 2020 Grad	2.0- 2017 Grad 2.0- 2018 Grad 2.0- 2019 Grad 2.3- 2020 Grad	66.6667%
Touro College of Dental Medicine	Doctor of Dental Science	202	2.0	80%

Appendix A-4
Touro University California SAP Requirements

SCHOOL	PROGRAM	# OF CREDITS	REQUIRED MINIMUM CGPA	PACE REQUIRED
Touro University California College of Osteopathic Medicine	Doctorate	218.5	2.00 (70%)	66.6667%
Touro University California College of Pharmacy	Doctorate	155	2.00 (70%)	66.6667%
Touro University California Graduate School of Education	Graduate School of Education	36 or 30	3.00 (80%)	66.6667%
Touro University California	Joint Physician Assistant/Masters of Public Health	138.5	2.00 (70%)	66.6667%
Touro University California	Masters of Public Health	42 or 30	3.00 (80%)	66.6667%
Touro University California	Masters Medical Health Science (Medical Science)	30	2.00 (70%)	66.6667%
Touro University California	Masters of Health Science(Pharmacy Study)	30	2.00 (70%)	66.6667%
Touro University California	Master of Science in Nursing for Registered Nurses (ADN to MSN)	46	3.0	66.667%
Touro University California	Master of Science in Nursing for Registered Nurses (BSN to MSN)	36	3.0	66.667%
Touro University California	Doctor of Nursing Practice/Family Nurse Practitioner Program	46-52	3.0	66.667%

SCHOOL	PROGRAM	# OF CREDITS	REQUIRED MINIMUM CGPA	PACE REQUIRED
Touro University Nevada	Doctor of Education	60	3.15	66.667%
Touro University Nevada	Doctor of Nursing Practice	33	3.15	66.667%
Touro University Nevada	Doctor of Occupational Therapy	114	3.00	66.667%
Touro University Nevada	Doctor of Osteopathic Medicine	Y1 – 182 Y2, Y3, Y4 - 169	2.00	66.667%
Touro University Nevada	Doctor of Physical Therapy	120	3.00	66.667%
Touro University Nevada	Master of Physician Assistant Studies	128	2.00	66.667%
Touro University Nevada	Master of Science in Camp Administration and Leadership	33	3.15	66.667%
Touro University Nevada	Master of Education – Special Education	42	3.15	66.667%
Touro University Nevada	Master of Education – School Administration	36	3.15	66.667%
Touro University Nevada	Master of Education – Curriculum & Instruction w/ emphasis in School Counseling	36	3.15	66.667%
Touro University Nevada	Master of Education – Curriculum & Instruction w/ emphasis in Humanities	36	3.15	66.667%
Touro University Nevada	Master of Science in Medical Health Sciences	31	2.00	66.667%

Touro University Nevada	Master of Science in Nursing – Nurse Practioner	53	3.15	66.667%
Touro University Nevada	Master of Science in Nursing – Nurse Educator	38	3.15	66.667%
Touro University Nevada	Master of Science in Occupational Therapy	79	3.00	66.667%
Touro University Nevada	Post Master of Science in Nursing Certificate – Family Nurse Practitioner (FNP)	38	3.15	66.667%
Touro University Nevada	Registered Nurse to Bachelor of Science in Nursing (RN-BSN)	36	3.00	66.667%

PROGRAM	# OF CREDITS	REQUIRED MINIMUM CGPA	PACE REQUIRED
Bachelor Degree	120	2.00	66.667%
Master's Degree	36*	3.00	66.667%
Doctorate	66	3.20	66.667%

* MA in Marriage and Family Therapy program requires a total of 60 credits.

SCHOOL	PROGRAM	# OF CREDITS	REQUIRED MINIMUM CGPA	PACE REQUIRED
School of Medicine	MD Program	299	see Qualitative standards statement	67%
School of Medicine / School of Health Sciences & Practice	Dual Degree: MD/MPH- MD portion	299	see MD	67%
	Dual Degree: MD/MPH- MPH portion	46	see MPH	67%
School of Medicine / Graduate School of Basic Medical Sciences	Dual Degree: MD/PHD- MD portion	299	see MD	67%
	Dual Degree: MD/PHD- PHD portion	15-22	see PhD	67%
School of Medicine	MS in Ethics	36	2.8	67%

SCHOOL	PROGRAM	# OF CREDITS	REQUIRED MINIMUM CGPA	PACE REQUIRED
School of Health Sciences and Practice	MPH – (Regular or Accelerated)	46	2.8	67%
School of Health Sciences and Practice	MS in Biostats	36	2.8	67%
School of Health Sciences and Practice	DrPH	54	2.8	67%
School of Health Sciences and Practice	MS in Speech-Language-Pathology	75	3.0	67%
School of Health Sciences and Practice	DPT	120	2.67 (yrs 1 & 2) 3.0 (year 3)	67%
School of Health Sciences and Practice	Dual Degree: DPT/MPH- DPT portion	120	see DPT	67%
	Dual Degree: DPT/MPH- MPH portion	40	See MPH	67%

SCHOOL	PROGRAM	# OF CREDITS	REQUIRED MINIMUM CGPA	PACE REQUIRED
Graduate School of Basic Medical Sciences	MS – Regular	30	2.8	67%
Graduate School of Basic Medical Sciences	MS – Professional	36	2.8	67%
Graduate School of Basic Medical Sciences	MS – Accelerated	32	2.8	67%
Graduate School of Basic Medical Sciences	PhD	37-47	2.8	67%
School of Medicine / Graduate School of Basic Medical Sciences	Dual Degree: MD/PHD- MD portion	299	see MD	67%
	Dual Degree: MD/PHD- PHD portion	15-22	see PhD	67%

NYMC Specific Guidelines:

- **NYMC School of Medicine Qualitative Standards Statement**
  The School of Medicine does not measure academic progress by means of a cumulative grade point average. Students are required to complete required courses with a "P" passing grade (or the equivalent) or better. Therefore, grade performance as a measure of satisfactory academic progress must be reviewed annually in the context of each course for which a student is registered.
  - o In order to determine SAP for federal student aid purposes, each course will be assigned a value of 1. To meet satisfactory academic progress, a student must maintain a value of 1 at the end of the academic year. To determine this, we will divide the number of passed courses by the number of attempted courses.
  - o For example, if a student attempts 8 courses, they have a total point value of 8. If the student passes all eight courses, we divide 8/8 and get 1. If the student fails one course, we divide 7/8 and get .87; the student is placed on FA Suspension, with a chance to appeal and be placed on FA Probation.

  The School of Medicine's Satisfactory Academic Progress Review Committee (SAPRC) will review all students for Satisfactory Academic Progress and designate a remediation plan where appropriate. During these remediation periods, a student will continue to receive financial aid, pending his/ her successful completion and engagement in the remediation plan designated by the SAPRC or appropriate promotions subcommittee. The remediation plan should enable the student to still complete the degree within the 6 year maximum time to degree (excluding any academically-approved leaves of absence).

- **Specific grades' impact on Pace:**
  - o Incomplete grades (including CP at med school) count in attempted but not earned (count against a student's Pace / Completion %)
  - o W and WF grades count in attempted but not earned (count against a student's Pace / Completion %)
  - o For NYMC School of Medicine, a CR grade counts as attempted and earned; an NC grade counts as attempted but not earned.

- For NYMC graduate schools, a P grade counts as attempted and earned; an F grade counts as attempted but not earned.

- **Repeat of Individual Course or Clerkship:**
  - Per Touro SAP policy, courses retaken due to a failing grade or its equivalent (e.g. if a grade of B- or below is considered non-passing for a certain program/course) are counted as attempted each time they are taken. Once the course is repeated and passed, the initial failing grade is excluded from consideration in the qualitative measure of SAP.

- **Repeat of Entire Year:**
  - Students who failed a course(s) and are required to repeat either an entire year of coursework or a partial curriculum of at least half-time status, which may include successfully completed courses, will be eligible for federal loans for the repeat of the required academic year. Funding will be provided only once for the repeat of the same academic year.