TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Information</td>
<td>3</td>
</tr>
<tr>
<td>Introduction</td>
<td>4</td>
</tr>
<tr>
<td>Mission &amp; Vision Statement</td>
<td>4</td>
</tr>
<tr>
<td>MSN Program Objectives</td>
<td>4</td>
</tr>
<tr>
<td>FNP Track Course Sequence</td>
<td>5</td>
</tr>
<tr>
<td>Clinical Placement Policy</td>
<td>9</td>
</tr>
<tr>
<td>Clinical Practica Policy</td>
<td>12</td>
</tr>
<tr>
<td>Student Progression &amp; Evaluation Policy</td>
<td>16</td>
</tr>
<tr>
<td>Expectations of the FNP Student</td>
<td>19</td>
</tr>
<tr>
<td>Guidelines for Preceptors</td>
<td>21</td>
</tr>
<tr>
<td>Preceptor Roles &amp; Responsibilities</td>
<td>22</td>
</tr>
<tr>
<td>FNP Clinical Supervising Faculty Roles &amp; Responsibilities</td>
<td>23-24</td>
</tr>
<tr>
<td>Practicum Placement Coordinator Roles &amp; Responsibilities</td>
<td>25</td>
</tr>
<tr>
<td>FNP Program Coordinator Roles &amp; Responsibilities</td>
<td>26</td>
</tr>
<tr>
<td>MSN Program Objectives</td>
<td>4</td>
</tr>
<tr>
<td>Clinical Placement Policy</td>
<td>9</td>
</tr>
<tr>
<td>Expectations of the FNP Student</td>
<td>19</td>
</tr>
<tr>
<td>Guidelines for Preceptors</td>
<td>21</td>
</tr>
<tr>
<td>Preceptor Roles &amp; Responsibilities</td>
<td>22</td>
</tr>
<tr>
<td>FNP Clinical Supervising Faculty Roles &amp; Responsibilities</td>
<td>23-24</td>
</tr>
<tr>
<td>Practicum Placement Coordinator Roles &amp; Responsibilities</td>
<td>25</td>
</tr>
<tr>
<td>FNP Program Coordinator Roles &amp; Responsibilities</td>
<td>26</td>
</tr>
<tr>
<td>Appendix A</td>
<td>27-47</td>
</tr>
<tr>
<td>Clinical Site Request Form</td>
<td>28</td>
</tr>
<tr>
<td>Clinical Hour Worksheet Form</td>
<td>29</td>
</tr>
<tr>
<td>Evaluation of Clinical Site Form</td>
<td>30</td>
</tr>
<tr>
<td>Evaluation of Preceptor Form</td>
<td>32</td>
</tr>
<tr>
<td>Evaluation of Student Form</td>
<td>34</td>
</tr>
<tr>
<td>Evaluation of Student – OSCE Form</td>
<td>36</td>
</tr>
<tr>
<td>Practicum Placement Plan Form</td>
<td>39</td>
</tr>
<tr>
<td>Preceptor Agreement Form</td>
<td>40</td>
</tr>
<tr>
<td>Student Learning Objectives Form</td>
<td>41</td>
</tr>
<tr>
<td>Role of the Preceptor, Student and Faculty for Quality APRN Student Practica Experiences</td>
<td>42</td>
</tr>
<tr>
<td>Practicum Placement Plan Frequently Asked Questions (FAQ)</td>
<td>43-47</td>
</tr>
</tbody>
</table>
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INTRODUCTION

The Family Nurse Practitioner program clinical practicums consist of a minimum of 585 direct patient care clinical hours over the course of three trimesters. These hours are divided among various clinical locations and preceptors to meet course and program outcomes. The practicum experience is completed along with didactic coursework.

MISSION and VISION

Vision:
The vision of the Touro University Nevada School of Nursing is to foster the development of professional nurses at all levels who excel in practice, research, education, leadership, and community service.

Mission:
The mission of the Touro University Nevada School of Nursing is to prepare graduates who demonstrate outstanding nurse leadership at all levels who uphold the values, philosophy, and practice of the nursing profession and who are committed to care for patients within an ethical, culturally diverse, and evidenced based framework. The programs are student centered and serve society through practice, research, education, leadership, and community service.

MSN PROGRAM OUTCOMES

The graduate will be able to:

1. Analyze and synthesize knowledge from nursing and related sciences to design and deliver advanced, ethical and evidenced based clinical prevention and population care and services for diverse populations in a variety of care settings.

2. Evaluate healthcare policy, regulatory, legal, economic and sociocultural environments to advocate for patients and affect change in the healthcare system.

3. Apply organizational and systems leadership concepts to function as a leader and change agent in one’s nursing specialty.

4. Contribute to the development of new knowledge within their specialty area by identifying gaps and disparities in available evidence and formulating research questions to meet the identified knowledge and practice needs.

5. Function as a leader while collaborating in inter and intra disciplinary teams to optimize patient and population health outcomes.

6. Create a professional development plan to promote the personal and professional growth of oneself and others that fosters implementation of best practices to ensure optimal patient outcomes.

7. Evaluate processes and systems for continuous quality improvement across the care continuum in a variety of settings.

8. Participate in development and evaluation of informatics and healthcare technologies for appropriate integration into practice to contribute to enhanced patient safety and care outcomes.
FNP TRACK COURSE SEQUENCE

MSNV 605 Pathophysiology Across the Lifespan for Advanced Nursing Practice (3 Credits)
This course focuses on the physiologic mechanisms and pathophysiology of human body systems including both adaptive and maladaptive changes that occur throughout the lifespan. Pathophysiology of frequently encountered primary care conditions across the lifespan and special populations will be examined. This course provides foundational content for all future clinical courses. Content is presented within a holistic, culturally competent and evidenced based framework.

MSNV 620 Pharmacology for Advanced Nursing Practice (3 Credits)
This course emphasizes the development of pharmacological knowledge required for an advanced practice nurse to treat and care for patients. Students will analyze and synthesize clinical pharmacokinetics and pharmacodynamics concepts in the management of common disease processes occurring in patients across the lifespan.
Pre-requisite: MSNV 605 or credit may be awarded by previous coursework.

MSNV 621 Physical Assessment for Advanced Nursing Practice (2 Credits)
This course builds on the students' knowledge and physical assessment skills and provides a foundation for the advanced practice nurse to evaluate the health of individuals. Emphasis is on advanced assessment including advanced communication (i.e., clinical interviewing, focused history taking), biopsychosocial and physical assessment, critical diagnostic reasoning, and clinical decision-making skills required to diagnose and treat individuals across the lifespan.
Pre-requisite: MSNV 605 or credit may be awarded by previous coursework.
Co-requisite: MSNV 622

MSNV 622 Physical Assessment for Advanced Nursing Practice Practicum (1 Credit)
This course is a lab that accompanies NUR and provides the student the opportunity to apply advanced assessment skills. There is an emphasis on history taking, physical examination and acquiring and analyzing diagnostic data within a holistic, culturally competent framework and evidenced based framework. Course requires 45 hours of online simulation.
Pre-requisite: MSNV 605 or credit may be awarded by previous coursework.
Co-requisite: MSNV 621

MSNV 623 Primary Care and Differential Diagnosis (3 Credits)
This course focuses on synthesizing knowledge from pathophysiology, assessment techniques and other previous courses to provide appropriate differential diagnosis and interventions in a primary care environment. The content is presented within a holistic and culturally competent framework and evidenced based framework.
Pre-requisite: MSNV 605, 620, 621, 622 or credit may be awarded by previous coursework.
Co-requisite: MSNV 624, 627

MSNV 624 Primary Care Adult Practicum (3 Credits)
This practicum accompanies MSNV 623 and focuses on students applying theoretical and clinical concepts related to health assessment and differential diagnosis in the adult health population. The content is presented within a holistic, culturally competent framework and evidenced based framework. Course requires 135 hours of directly supervised clinical hours.
Pre-requisite: MSNV 605, 620, 621, 622 or credit may be awarded by previous coursework.
Co-requisite: MSNV 623, 627
**MSNV 625 Primary Care for Disease Prevention & Wellness (2 Credits)**
This course focuses on the theoretical and clinical concepts related to health promotion and disease prevention in a primary care environment. Both disease prevention and health promotion are presented within a holistic, culturally competent framework and an evidence-based framework.
Pre-requisite: MSNV 605, 620, 621, 622 or credit may be awarded by previous coursework.
Co-requisite: MSNV 626, 627

**MSNV 626 Primary Care for Disease Prevention & Wellness Practicum (1 Credit)**
This practicum accompanies MSNV 625 and focuses on students applying theoretical and clinical concepts related to health promotion and disease prevention in a primary care environment. Both disease prevention and health promotion are presented within a holistic, culturally competent framework and an evidence-based framework. Course requires 45 hours of directly supervised clinical hours.
Pre-requisite: MSNV 605, 620, 621, 622 or credit may be awarded by previous coursework.
Co-requisite: MSNV 625, 627

**MSNV 627 Clinical Intensive I (1 Credit)**
This is the first of three clinical intensive experiences that focuses the NP student on application and development of primary assessment and diagnostic skills needed to care for patients across the lifespan. Clinical experiences will be chosen to allow the student the opportunity to apply, develop, and broaden nursing practitioner skills. On-campus.
Pre-requisite: MSNV 605, 620, 621, 622 or credit may be awarded by previous coursework.
Co-requisite: MSNV 623, 624, 625, 626

**MSNV 628 Primary Care of Childbearing Families & Children (2 Credits)**
This course prepares the Nurse Practitioner to provide holistic family-centered care during the childbearing years. Focus is on comprehensive assessment, intervention, and preventive care for women and families throughout reproductive and childbearing years. Students will further develop their skills related to health promotion, prevention of illness, diagnosis, and management of health problems commonly experienced. Content will include management of both normal and pathological conditions.
Pre-requisite: MSNV 623, 624, 625, 626, 627
Co-requisite: MSNV 629, 632

**MSNV 629 Primary Care of Childbearing Families & Children Practicum (3 Credits)**
This practicum accompanies MSNV 628 and focuses on students applying theoretical and clinical concepts related to provide holistic family-centered care during the childbearing years. Students will further develop their skills related to health promotion, prevention of illness, diagnosis, and management of health problems commonly experienced. Course requires 135 hours of directly supervised clinical hours.
Pre-requisite: MSNV 623, 624, 625, 626, 627
Co-requisite: MSNV 628, 632

**MSNV 630 Primary Care of Mental Health across the Lifespan (2 Credits)**
This course prepares the Nurse Practitioner to provide for holistic care mental health care needs of individual and families across the lifespan. Focus is on comprehensive assessment, intervention, and preventive care in a variety of patient settings. Content will include management of both normal and pathological conditions. Students will further develop their skills related to health promotion, prevention of illness, diagnosis, and management of health problems commonly experienced.
Pre-requisite: MSNV 623, 624, 625, 626, 627
Co-requisite: MSNV 631, 632
**MSNV 631 Primary Care of Mental Health across the Lifespan Practicum (2 Credits)**
This practicum accompanies MSNV 630 and allow for the NP student to apply theoretical and clinical concepts needed to provide mental health care needs across the lifespan. Focus is on comprehensive assessment, intervention and preventive care in a variety of patient settings. Content will include management of both normal and pathological conditions. Students will further develop their skills related to health promotion, prevention of illness, diagnosis, and management of health problems commonly experienced. Course requires 45 hours of directly supervised clinical hours.
Pre-requisite: MSNV 623, 624, 625, 626, 627
Co-requisite: MSNV 630, 632

**MSNV 632 Clinical Intensive II (1 Credit)**
This is the second of three clinical intensive experiences that focuses the NP student on application and development of primary assessment and diagnostic skills needed to care for patients across the lifespan. Clinical experiences will be chosen to allow the student the opportunity to apply, develop and broaden nursing practitioner skills. On-campus.
Pre-requisite: MSNV 623, 624, 625, 626, 627
Co-requisite: MSNV 628, 629, 630, 631

**MSNV 633 Primary Care of the Aging Adult (2 Credits)**
This course prepares the Nurse Practitioner to provide for the unique health care needs of the aging adult. Focus is on comprehensive assessment, intervention and preventive care in a variety of patient settings. Content will include management of both normal and pathological conditions. Students will further develop their skills related to health promotion, prevention of illness, diagnosis, and management of health problems commonly experienced.
Pre-requisite: MSNV 628, 629, 630, 631, 632
Co-requisite: MSNV 634, 636, 637

**MSNV 634 Primary Care of the Family Practicum (5 Credits)**
This practicum allows the NP student to apply both theoretical and clinical concepts to the primary health care needs of patients across the lifespan within a safe, culturally competent, evidenced based framework. Emphasizes achieving clinical competence in collaboration with other healthcare professionals. Course requires 225 hours of directly supervised clinical hours.
Pre-requisite: MSNV 628, 629, 630, 631, 632
Co-requisite: MSNV 633, 636, 637

**MSNV 636 Clinical Intensive III (1 Credit)**
This is the third of three clinical intensive experiences that focuses the NP student on application and development of primary assessment and diagnostic skills needed to care for patients across the lifespan. Clinical experiences will be chosen to allow the student the opportunity to apply, develop and broaden nursing practitioner skills. As the final clinical intensive this course synthesizes and integrates knowledge from previous courses. On-campus.
Pre-requisite: MSNV 628, 629, 630, 631, 632
Co-requisite: MSNV 633, 634, 637

**MSNV 637 Capstone (1 Credit)**
The course serves as a review of all program content to prepare the NP student for the certification exam. The content will also include exploration of the certification exam requirements and the test blueprint.
Pre-requisite: MSNV 628, 629, 630, 631, 632
Co-requisite: MSNV 633, 634, 636
FNP Specialty (degree total 53 credits, 585 directly supervised clinical hours):

TRIMESTER 3 (3 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>MSNV 605</td>
<td>Pathophysiology Across the Lifespan for Advanced Nursing Practice</td>
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</tr>
</tbody>
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TRIMESTER 4 (6 credits)

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<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>MSNV 620</td>
<td>Pharmacology for Advanced Nursing Practice</td>
<td>3</td>
</tr>
<tr>
<td>MSNV 621</td>
<td>Physical Assessment for Advanced Nursing Practice</td>
<td>2</td>
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<tr>
<td>MSNV 622</td>
<td>Physical Assessment for Advanced Nursing Practice Practicum (45 hours online simulation)</td>
<td>1</td>
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TRIMESTER 5 (10 credits)

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<tr>
<th>Course</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>MSNV 623</td>
<td>Primary Care and Differential Diagnosis (135 directly supervised clinical hours)</td>
<td>3</td>
</tr>
<tr>
<td>MSNV 624</td>
<td>Primary Care Adult Practicum &amp; Seminar</td>
<td>3</td>
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<tr>
<td>MSNV 625</td>
<td>Primary Care for Disease Prevention &amp; Wellness (45 directly supervised clinical hours)</td>
<td>2</td>
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<tr>
<td>MSNV 626</td>
<td>Primary Care for Disease Prevention &amp; Wellness Practicum</td>
<td>1</td>
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<tr>
<td>MSNV 627</td>
<td>Clinical Intensive I (on campus, 3 days)</td>
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TRIMESTER 6 (10 credits)

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<th>Course</th>
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<tbody>
<tr>
<td>MSNV 628</td>
<td>Primary Care of Childbearing Families &amp; Children</td>
<td>3</td>
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<tr>
<td>MSNV 629</td>
<td>Primary Care of Childbearing Families &amp; Children Practicum (135 directly supervised clinical hours)</td>
<td>2</td>
</tr>
<tr>
<td>MSNV 630</td>
<td>Primary Care of Mental Health Across the Lifespan</td>
<td>2</td>
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<tr>
<td>MSNV 631</td>
<td>Primary Care of Mental Health Across the Lifespan Practicum (45 directly supervised clinical hours)</td>
<td>2</td>
</tr>
<tr>
<td>MSNV 632</td>
<td>Clinical Intensive II (on campus, 3 days)</td>
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TRIMESTER 7 (9 credits)

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<tr>
<th>Course</th>
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<tbody>
<tr>
<td>MSNV 633</td>
<td>Primary Care of the Aging Adult</td>
<td>2</td>
</tr>
<tr>
<td>MSNV 634</td>
<td>Primary Care of the Family Practicum (225 directly supervised clinical hours)</td>
<td>5</td>
</tr>
<tr>
<td>MSNV 636</td>
<td>Clinical Intensive III (on campus, 3 days)</td>
<td>1</td>
</tr>
<tr>
<td>MSNV 637</td>
<td>Capstone (includes preparation for board exam)</td>
<td>1</td>
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</tbody>
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CLINICAL PLACEMENT POLICY

CLINICAL PLACEMENT:
Clinical placements are to be secured through partnership with faculty, students, and the clinical site. To initiate a clinical rotation, the student must complete and submit a CLINICAL SITE REQUEST FORM to the clinical coordinator no later than one full trimester prior to the start date of the scheduled practicum.

Students are generally in the best position to identify and secure clinical preceptors and practice sites within the community that will provide optimal learning experiences. When possible, it is the intent of the program to have students contribute to and coordinate clinical placement that will best fit the student’s needs and individual circumstances.

Students must have both a completed PRECEPTOR AGREEMENT FORM & CLINICAL SITE REQUEST FORM for all clinical sites with approval to start clinical practica by day 5 of week 1 by 3pm of the trimester or the student will be required to contact the Director of Graduate Programs to file for a leave of absence for the trimester. Students will not be able to participate in clinical practica unless all affiliation agreements, clinical contracts, and required documentation are completed and approved by the Practicum Placement Coordinator. Students must have an active student passport to enter the clinical setting no later than 3pm on day 5 of the first week of clinical practicum each trimester.

As a part of student professional development, students must proactively engage their community providers for potential partnership related to their practicum placement. It is critical that the student identifies and formalizes arrangements prior to scheduled practicum experiences. Touro University Nevada cannot guarantee clinical placement. Students working Monday-Friday need to consider that most primary care sites are not open on the weekend and that they will need to have a flexible schedule on weekdays in order to complete their clinical hours. Students that choose full or part time employment while they pursue a full time plan of study may have specific scheduling needs that could limit their eligibility for clinical practice site placement assistance.

If placement for a clinical practicum is arranged by TUN, the student is responsible for making themselves available at the designated dates and times or they may forfeit their position at that clinical site. As FNP students matriculate through the program, they will be required to complete and turn in a PRACTICUM PLACEMENT PLAN FORM by day 7 of week 8 of each trimester.

A new or revised PRACTICUM PLACEMENT PLAN FORM must be updated every trimester in order to ensure that the student is actively seeking out preceptor opportunities within their community.

Students who reside inside of the Southern Nevada region: TUN maintains affiliation agreements with a number of local facilities and providers; we may be able to assist with local practicum placement. However, it is ultimately the responsibility of the student to identify the appropriate preceptor and clinical site to fulfill their clinical practicum requirements.

Students who reside outside of the Southern Nevada region: TUN has affiliation agreements with many clinical facilities in the US but clinical sites do vary. It is the student’s responsibility to request the list of potential sites from the Clinical Placement Coordinator and then contact sites they are interested in to request preceptors for the following trimester. It is the student’s responsibility to ensure that preceptors have agreed to supervise and to then facilitate the appropriate signatures and documentation required to rotate before the start of trimester 5 coursework.

Rev 6/21/2018
PRECEPTOR QUALIFICATIONS:
A preceptor is a qualified Advanced Practice Registered Nurse or Physician (MD or DO) who supervises students at a clinical site to facilitate the learning outcomes of the program.

All preceptors must have the educational preparation, experience, expertise and abilities necessary to meet the student’s course outcomes. They are required to have a minimum of 1 year of clinical experience in the specialty or population of focus in order to be an eligible preceptor.

The Preceptor Agreement Form must be turned in with all of the following documentation:

- Evidence of Licensure
- Current Curriculum Vitae
- Evidence of Board Certification
- Evidence of liability insurance

Clinical placements are to be secured through partnership with faculty, students, and the clinical site.

SETTING UP A NEW PRECEPTOR & CLINICAL SITE:
To initiate a new preceptor or clinical site, the student must complete and submit a CLINICAL SITE REQUEST FORM to the clinical coordinator no later than one full trimester prior to the start date of the scheduled practicum. The FNP Program Coordinator makes final determinations as to clinical site-practicum course appropriateness.

AFFILIATION AGREEMENTS/CONTRACTS:
Access to certain facilities to fulfill practicum requirements are regulated by affiliation agreements between TUN and the facility. All clinical sites must be approved by the clinical coordinator. Students may not start clinical practicum until receiving confirmation that the clinical site request and all required affiliation agreements have been approved and completed.

STUDENT DOCUMENTATION:
Documentation required for clinical practicum placement and clinical hour completion must be current with student health and the School of Nursing for the student to participate in clinical practicum.

Each student is expected to provide, review and update their required documentation every trimester in Typhon NPST clinical tracking system. Students are responsible to maintain and upload current documentation in Typhon NPST and make sure that it is visible in their student account.

Required Documentation:

- Active RN licensure
- BLS certification
- Student health insurance
- Student professional liability insurance
- Background Check
- Drug Screening
- OSHA/HIPAA trainings
- Immunizations & Health Records
  - Tuberculosis: Annual Screening
  - MMR/Varicella: Two documented vaccinations or a positive titer
  - Hepatitis B: Positive titer required
  - Tetanus: Within the last 10 years
  - Any other documentation the clinical site or preceptor requires
ACTIVE RN LICENSURE:
All students must provide documentation that they have a license to practice registered nursing in the state of Nevada, as well as any other states where clinical practica take place. Documentation is due no later than one full trimester prior to the start date of the student’s first scheduled practicum.

BLS CERTIFICATION:
Documentation of current healthcare provider Basic Life Support certification must be provided and maintained current prior to entering the clinical setting. Documentation is due no later than one full trimester prior to the start date of the student’s first scheduled practicum.

STUDENT HEALTH INSURANCE:
Documentation of active personal health insurance coverage must be provided before entering the clinical setting. Documentation is due no later than one full trimester prior to the start date of the student’s first scheduled practicum.

STUDENT PROFESSIONAL LIABILITY INSURANCE:
All students are responsible to obtain, carry and provide documentation of professional liability insurance. Documented APRN student malpractice insurance is due no later than one full trimester prior to the start date of the student’s first scheduled practicum. The TUN SON does not endorse any specific malpractice insurance agency. It is the student’s responsibility to research and identify an agency that they would like to use.

BACKGROUND CHECK:
To complete a student background check: go to www.mystudentcheck.com and select Touro-University – Nursing Graduate – Background Check Only. This should be completed during trimester 1. It is the student’s responsibility to upload their completed documentation to their Typhon account when their results are available.

DRUG SCREENING:
To complete a student drug screen: go to www.mystudentcheck.com and select Touro-University – Nursing Graduate – Drug Screen Only. This should be completed during trimester 4. It is the student’s responsibility to upload their completed documentation to their Typhon account when their results are available.

OSHA/HIPAA TRAINING:
All students are responsible to complete the assigned OSHA and HIPAA trainings before entering the clinical setting. Completion is due no later than one full trimester prior to the start date of the student’s first scheduled practicum. The OSHA and HIPAA training modules are located in LMS (Blackboard / Canvas) under TUN MSN MyOrgs.

IMMUNIZATIONS & HEALTH RECORDS:
See TUN catalog. Required documentation is managed in Typhon NPST. Requirements may vary based on individual clinical site requirements.
CLINICAL PRACTICA POLICY

PRACTICUM HOURS & SCHEDULING:
The student should schedule practicum hours that align with the preceptor’s schedule and availability – not at the student’s schedule or convenience.

If placement for a clinical practicum is arranged by TUN, the student is responsible for making themselves available at the designated times or it may forfeit their position at that clinical site.

In that case, the student would then be held ultimately responsible to identify the appropriate preceptor and location to fulfill their clinical practicum requirements (See FNP Clinical Placement Policy).

Practicum hours should be scheduled in Typhon NPST for clinical supervising faculty to easily view when the student is at a clinical site. Practicum hours should take place during University hours. Clinical Supervising Faculty has the right to refuse to schedule practicum hours on weekends, holidays, or other times when the University is not in session. Students may be given permission to complete practicum hour requirements on other days and times with prior approval from their assigned clinical supervising faculty. Be sure to review the University Calendar prior to scheduling practicum hours.

PRACTICUM LOCATIONS & ALLOCATION:
Placement for clinical sites must be carefully selected to meet the objectives of that specific course and its corresponding requirements outlined in the course syllabi. Please review the list of recommended locations as qualifying sites that match the objectives for that specific course. Please note that hospital based rotations provide tertiary care and are not primary care clinical sites. Any requests for a hospital based rotation must be carefully evaluated to ensure that it meets the course objectives and must have a corresponding outpatient clinic that provides follow up and primary care. Any questions about clinical practice sites or placement should be directed to the Practicum Placement Coordinator. Students will be required to complete a total of 585 directly supervised clinical hours.

1st Practicum/Trimester 5 – MSNV 624,626 (180 hours total):
***It is recommended that all 180 hours be completed at the same clinical practice site***

- MSNV 624 Primary Care Adult Practicum & Seminar (135 hours)
  Ex: Clinics, Primary Care, Family Practice, Internal Medicine, Mobile Health, Tele-health, Community based or private offices

- MSNV 626 Primary Care for Disease Prevention & Wellness Practicum (45 hours)
  Ex: Clinics, Primary Care, Family Practice, Internal Medicine, Mobile Health, Tele-health, Community based or private offices

2nd Practicum/Trimester 6 – MSNV 629,631 (180 hours total):

- MSNV 629 Primary Care of Childbearing Families & Children Practicum (135 hours: 90 hours pediatrics and 45 hours OB/GYN)
  Ex: Clinics, Pediatrics, OB/GYN, Women’s Primary Care, Mobile Health, Tele-health

- MSNV 631 Primary Care of Mental Health Across the Lifespan Practicum (45 hours)
  Ex: Inpatient or Outpatient Psychiatric Care, Detox or Rehabilitation Center, Tele-health

3rd Practicum/Trimester 7 – MSNV 634 (225 hours total):
***Students may choose to complete all 225 hours in primary care***
MSVN 634 Primary Care of the Family Practicum (225 hours: 140 hours primary care and 85 hours of primary care or specialty)

Primary Care Ex: Clinics, Primary Care, Family Practice, Internal Medicine, Mobile Health, Tele-health, Community based or private offices

Specialty Ex: Clinics or Hospital, Emergency Department, Endocrinology, Wound Care, Cardiology, Dermatology, Primary care, Urgent Care; Many options available - need to have approved by Practicum Placement Coordinator before initiating an agreement.

CLINICAL SITE ELIGIBILITY FOR A STUDENT’S SITE OF EMPLOYMENT:
Students may choose to complete their practicum at a clinical site they are employed, only when all of the following conditions are met:
1. The clinical site allows the student to assume the Nurse Practitioner student role.
2. The student participates in direct patient care as a nurse practitioner student and not in the role that they are employed.
3. The clinical site is appropriate and allows the student to meet their practicum course objectives.
4. The clinical site provides the same opportunity and population focus of an equally appropriate and eligible clinical site.
5. Students log clinical hours from the practice site only when they have assumed the roles and responsibilities of a nurse practitioner student, have directly seen patients in that role and have not been completed during their normally assigned work time.
6. All clinical hours are fulfilled with a purpose that directly develops advanced practice competency.
7. Nurse practitioner students do not receive monetary compensation while they are fulfilling their clinical hour requirements.

TYPHON CLINICAL TRACKING SYSTEM:
All of the students are required to use the Typhon (NPST) electronic system for documenting their clinical experiences and managing their student documentation. Students will be provided with a web address and a password for logging on to the system. Students will then need to make a one-time payment ($90 as of January 2018) to use the system throughout the program.

All the data entered is stored on a secure, HIPAA compliant server. Students will utilize the electronic system to track clinical hours, enter case logs, complete evaluations and case studies, etc.

Students will also use Typhon (NPST) to create a customizable student portfolio which they will be using to best illustrate the highlights of their work throughout the program. Students will also be able to provide their potential employers selected aspects of their online portfolio which will be useful upon graduation.

For access to the Typhon Group NPST, go to:
https://www3.typhongroup.net/np/data/login.asp?facility=3122

The TUN School of Nursing’s access number is: 3122

PRACTICUM ATTENDANCE:
Students must report to the clinical site no later than 15 minutes prior to the scheduled start time. It is important that the student be respectful of the clinical site and the preceptor by arriving early and keeping open communication with preceptors.
Your preceptor and clinical supervising faculty should be notified immediately if you have any emergency or illness that prevents you from attending clinical at the appointed time. Any missed practicum hours must be made up at the preceptor’s convenience.

**PRACTICUM ATTIRE:**
All students must wear a TUN lab coat and identification badge to be used throughout their clinical practica and on campus clinical intensives. Unless otherwise instructed by the preceptor, lab coats and TUN ID badges must be worn while attending all clinical sites and on-campus clinical intensives. The student will be required to wear closed toe shoes and business casual/professional clothing while attending clinical rotations. Students may wear scrubs when clinically appropriate as determined by the specified clinical site.

**FNP STUDENT BADGING & STUDENT CLINICAL PASSPORT PHOTO INSTRUCTIONS:**

**Local Student Badging & Profile Photo Instructions:**
All FNP students need to have an official Touro University Nevada ID badge to wear to their clinical sites and when on campus. Students must have their ID badge before they start their first clinical rotation in trimester 5. Please make sure that you are wearing professional attire when you come to campus to obtain your badge.

To obtain a badge, please stop by the Touro IT department during normal operating hours. They will take your photo and issue you a badge. The process takes about 30 minutes. To ensure that you do not have to wait longer than necessary, you can call or email the IT department to make an appointment.

Once you have been issued your badge, you will need to request that they email a copy of your photo to your university email. Dimensions of the Image should be passport sized (2x2). Once you are issued your TUN photo, you will be able to upload it to your personal profile in Typhon. This photo will be used to identify you as a TUN student and will be located on your student clinical passport for clinical sites and preceptors to verify your identity.

To make an appointment: IT hours of operation: M-TH 8:00-5:00, Fridays 8:00-3:00, Excludes University holidays Phone: 702-777-3160 Email: chad.chester@tun.touro.edu

**Non-local Student Badging & Clinical Passport Photo Instructions:**
If you are unable to obtain an ID badge before the end of trimester 5 because you live outside the greater Las Vegas area, please upload your own professional headshot photo to your Typhon profile. This photo will be used until you receive your badge and are able to obtain a TUN issued photo. (See local student badging instructions)

**Photo Specifications:**
1. Students may take their own photos or use a passport photo if they live outside the greater Las Vegas area.
2. Backgrounds should be plain in color. No distracting items.
3. Dimensions should be 2x2 (passport size)
4. The student’s face should be completely visible and well lit. No profile shots.
5. The head of the student should take up a majority of the frame. The tops of shoulders should also be visible.
6. The student should be wearing business professional attire.
7. Please use professional judgment when taking or selecting a photo to upload.

**EMPLOYMENT:**
During trimesters 5, 6 and 7 the student will need to exercise caution when balancing a full-time work schedule with a full-time academic program to avoid excessive workload.
Arriving to the practicum unrested or directly from working a shift is considered unprofessional and potentially dangerous. The preceptor or clinical faculty may send a student home at any time if there is a concern for safety. If a student is unable to complete required practicum hours due to being sent home an Incomplete Grade and Alternate Curriculum Plan may result.

WRITTEN & ELECTRONIC DOCUMENTATION:
If a student is not able to document patient encounters due to agency policy, all students are to sign their name as legibly as follows:
First Name and Last Name (no initials), RN, FNP student, TUN
Ex: Jane Smith, RN, FNP student, TUN

OCCUPATIONAL EXPOSURE:
See TUN catalog for occupational exposure policy.

PRECEPTOR-STUDENT RELATIONSHIP:
The Preceptor and Student must maintain a professional relationship at all times. This includes adhering to appropriate professional boundaries. Social activities and personal relationships outside the professional setting must be carefully selected as to not compromise the educational relationship. Contact through web-based social networking sites should be avoided until the student has matriculated through the entire curriculum. Please read the “progression of the student” section for a more detailed breakdown of the expectations of the student as they matriculate through their practicum experiences.

EVALUATION OF PRECEPTORS & CLINICAL SITES:
All students are required to complete both a PRECEPTOR EVALUATION FORM & CLINICAL SITE EVALUATION FORM for each preceptor and clinical site they complete practicum hours with at the end of each trimester.
STUDENT PROGRESSION & EVALUATION POLICY

STUDENT EVALUATION:
Students will be evaluated through a variety of methods during their practicum experiences. Methods of evaluation include:

- Case log entries
- SOAP note assignments
- Student clinical learning objectives
- Student self-evaluations (mid & end-of-term)
- Clinical hour completion
- Evaluations of student
- On-site clinical intensives
- Completion of all required documentation

During trimesters 5, 6 and 7 the FNP student will have two periods of clinical evaluation per practicum experience. The first one will be an on-site mid-term evaluation around weeks 5-8 of the trimester that will be performed by clinical supervising faculty.

The second one will be an end-of-term evaluation by the student’s preceptor(s) and also on campus during on-site clinical intensives during OSCE by clinical supervising faculty.

CLINICAL HOUR & CASE LOG ENTRIES:
All clinical hours must be completed and logged into Typhon at the conclusion of each clinical week. Completed clinical hours will be due no later than 11:59 PST by day 7 of the week they are assigned. Verification of all completed clinical hours must be approved electronically on Typhon or using the CLINICAL HOUR WORKSHEET by the designated preceptor no later than the end of week 15 of the practicum. Students indicate that their weekly clinical hours and case logs are ready to review in Typhon by checking the assignment off in LMS (Blackboard / Canvas) in the assignment section. Students do not need to upload their case logs into LMS (Blackboard / Canvas).

(Clinical hour worksheets can be found in the appendix of the Practicum Handbook.)

All Case logs and patient encounters (including procedures) must be entered into Typhon on a weekly basis. Case logs for the week will be due no later than 11:59 PST by day 7 of the week they are assigned. Typhon will not allow for late entries. Timely documentation is part of becoming a proficient practitioner.

(Case log worksheets can be downloaded and printed from the main menu on Typhon NPST)

Students may only log faculty/preceptor supervised clinical hours that are spent directly providing patient care in the NP role. Students may not log time spent in their practicum completing orientation, continuing education, lunch or mealtimes, seminars, or webinars towards their clinical hour requirements. Typhon must reflect accurate clinical time and it is expected that most students will be “logging out” during scheduled lunchtimes.

EXPANDED SOAP NOTE ASSIGNMENTS:
During the course of the practicum experience, the student will be required to upload SOAP notes at specified increments to the course for their Clinical Supervising Faculty to grade.

All SOAP Notes must be submitted no later than 11:59 PST by day 7 of the week they are assigned.

(SEE COURSE RUBRICS FOR EXPANDED SOAP NOTE ASSIGNMENT INSTRUCTIONS GRADING & RUBRIC)
STUDENT CLINICAL LEARNING OBJECTIVES/SELF-EVALUATION:
At the beginning of every practicum, students are expected to identify three learning objectives that reflect an understanding of the course objectives and their personal goals for the trimester. Students will be evaluating their progress toward meeting their personal objectives for the trimester. Student learning objectives must be submitted no later than 11:59 PST by day 7 of week 1. (SEE APPENDIX A FOR STUDENT LEARNING OBJECTIVES WORKSHEET AND COURSE SYLLABI FOR COURSE LEARNING OBJECTIVES)

Students will be evaluating their progress toward meeting their personal objectives at both the mid and end of term. (SELF-REFLECTION JOURNALS ARE LOCATED IN LMS (BLACKBOARD / CANVAS))

CLINICAL HOUR COMPLETION:
Students must have a minimum of 50% of the total hours required in the trimester completed by day 7 of week 8 of the trimester to pass the midterm evaluation.

For example, there are 180 total clinical hours required in trimester 5. 135 hours are required in MSNV624 and 45 hours are required in MSNV626. Students must have a minimum of 90 hours completed by day 7 of week 8 in order to be considered passing. Completed clinical hours must be visible in Typhon NPST.

The student may have an alternate plan to complete clinical hours if approved by clinical supervising faculty before the end of week one of the trimester of the intended practicum.

It is the student’s responsibility to notify their assigned Clinical Supervising Faculty immediately if they cannot complete the number of hours required as part of the practicum component in their entirety before the end of the trimester. All graded activities and all required clinical hours must be completed by the end of the trimester in order to pass the course.

Students must pass all pass/fail course requirements, meet and/or exceed in all areas of their student evaluations, and complete 100% of the assigned clinical hours by the last day of the trimester in order to pass the practica courses.

MID-TERM STUDENT EVALUATION/SITE VISIT:
A mid-term student evaluation/site visit will be conducted each trimester that a student is enrolled in clinical practica. The student will be evaluated at the visit at their clinical site by their assigned Clinical Supervising Faculty. Generally, this will be scheduled between weeks 5-8 of the trimester.

Students must meet and/or exceed all required elements of the evaluation to pass the mid-term evaluation. Partially meeting the required elements may result in remediation and the need for the student to initiate a SIP (Success Improvement Plan). An additional remediation site visit may be scheduled, if necessary as determined by the SIP. Student progression may be affected. (SEE APPENDIX A FOR EVALUATION OF STUDENT FORM)

END-OF-TERM STUDENT EVALUATION/ON-SITE CLINICAL INTENSIVES:
An end-of-term student evaluation will be conducted at the end of the trimester during Clinical Intensives I, II, and III at TUN campus. Students will be evaluated using Objective Structured Clinical Evaluation (OSCE). Students must meet the course objectives for corresponding practica courses (i.e: MSNV 624, 626, 629, 631, 634) during of the end-of-term evaluation to pass practica. Students will be evaluated using the Evaluation of Student – OSCE criteria. (SEE PRACTICUM HANDBOOK FOR EVALUATION OF STUDENT – OSCE FORM)
INCOMPLETE GRADE POLICY:
In some circumstances, students may not be able to complete all elements of the course. With instructor discretion, an incomplete grade may be awarded when 75% of the required course work has been completed and the student is passing the course. In this circumstance, an alternative curriculum plan will be arranged through the direction of the course instructor and nursing director(s). The student is required to initiate the process of obtaining an incomplete and forming an alternative curriculum plan. Upon completion of the course work, the student’s incomplete grade will be changed to reflect the grade earned in the course. If the student fails to complete the contract, the Incomplete is converted to a grade of “U” or unsatisfactory, which is a failed grade for the course. This may result in dismissal from the MSN program.

As faculty, we are committed to promoting student success. Students should be aware that taking an incomplete grade for a course may have short and long term repercussions in terms of program progression, financial aid, and other factors. As such, students are advised to contact the Registrar’s office and Financial Aid office should they have any questions concerning these matters.

ALTERED CURRICULUM PLAN:
In the case that a student is found to be failing a course with a grade less than 83%, does not pass a mid or end-of-term evaluation, or has not met clinical hour completion requirements; a Student Improvement Plan (SIP) will be initiated by the instructor stating the requirements that must be completed in order to pass the course.

Students that fail to pass a course, receive an incomplete or take a leave of absence will have an altered curriculum plan as determined by the nursing director(s) and the FNP Program Coordinator. The student’s course work and clinical preceptor availability will be reviewed in an attempt to develop an Altered Curriculum Plan (ACP) for the student. The postponement of graduation or withdrawal from the program will be determined. Students may or may not have the option to repeat the course the following term, depending on clinical preceptor availability. Students with delayed or altered matriculation through the program may have to re-apply.

LEAVE OF ABSENCE:
A student who takes a leave of absence for any trimesters that are about to or contain practica coursework may have difficulty obtaining clinical placement upon re-matriculation to the program due to limited clinical preceptor availability. It is the student’s responsibility to notify the program of any breaks in progression. Please review the University catalog for more details regarding a LOA.
EXPECTATIONS OF THE FNP STUDENT

1st Practicum/Trimester 5 – MSNV 624, 626 (180 hours total)
Student should be able to:

- Gather comprehensive and focused health histories and perform appropriate physical examinations
- Begin to develop appropriate differential diagnoses
- Begin to suggest evidence-based interventions and referrals
- Begin to demonstrate critical thinking in the clinical-decision making process

MSNV 624 Primary Care Adult Practicum (3 Credits)
This practicum accompanies MSNV 623 and focuses on students applying theoretical and clinical concepts related to health assessment and differential diagnosis in the adult health population. The content is presented within a holistic, culturally competent framework and evidenced based framework. **Course requires 135 hours of directly supervised clinical hours.**

MSNV 626 Primary Care for Disease Prevention & Wellness Practicum (1 Credit)
This practicum accompanies MSNV 625 and focuses on students applying theoretical and clinical concepts related health promotion and disease prevention in a primary care environment. Both disease prevention and health promotion are presented within a holistic, culturally competent framework and evidenced based framework. **Course requires 45 hours of directly supervised clinical hours.**

2nd Practicum/Trimester 6 – MSNV 629, 631 (180 hours total)
Student should be able to:

- Develop and analyze comprehensive and focused health histories and perform appropriate physical examinations
- Begin to independently develop differential diagnoses
- Begin to independently suggest evidence-based interventions and referrals using an interdisciplinary approach
- Demonstrate critical thinking in the clinical-decision making process

MSNV 629 Primary Care of Childbearing Families & Children Practicum (3 Credits)
This practicum accompanies MSNV 628 and focuses on students applying theoretical and clinical concepts related to provide holistic family-centered care during the childbearing years. Students will further develop their skills related to health promotion, prevention of illness, diagnosis, and management of health problems commonly experienced. **Course requires 135 hours of directly supervised clinical hours (90 hours of pediatrics and 45 hours of Ob/GYN).**

MSNV 631 Primary Care of Mental Health across the Lifespan Practicum (2 Credits)
This practicum accompanies MSNV 630 and allow for the NP student to apply theoretical and clinical concepts needed to provide mental health care needs across the lifespan. Focus is on comprehensive
assessment, intervention and preventive care in a variety of patient settings. Content will include management of both normal and pathological conditions. Students will further develop their skills related to health promotion, prevention of illness, diagnosis, and management of health problems commonly experienced. **Course requires 45 hours of directly supervised clinical hours.**

3rd Practicum/Trimester 7 – MSNV 634 (225 hours total)

Student should be able to:

- Be proficient at analyzing comprehensive and focused health histories with appropriate physical examination
- Independently develop differential diagnoses
- Independently suggest evidence-based interventions and referrals using an interdisciplinary approach
- Use community assessment information to evaluate client needs, initiate referrals and coordinate care
- Demonstrate critical thinking in the clinical-decision making process

MSNV 634 Primary Care of the Family Practicum (5 Credits)

This practicum allows the NP student to apply both theoretical and clinical concepts to the primary health care needs of patients across the lifespan within a safe, culturally competent, evidenced based framework. Emphasizes achieving clinical competence in collaboration with other healthcare professionals. **Course requires 225 hours of directly supervised clinical hours.**

**Total of Directly Supervised Clinical Hours = 585 by the end of trimester 7**
GUIDELINES FOR PRECEPTORS

Each student comes to your practice with a background in basic nursing practice and at least 1 year of master’s level study from the TUN School of Nursing. The student will be expanding his/her knowledge in the advanced practice role. The preceptor’s responsibility is to provide quality and meaningful clinical experiences for the Nurse Practitioner student to comprehend, develop, and master the skills necessary to provide primary care to clients across the lifespan. As the student progresses through the program, their skills will begin to develop.

PRECEPTOR-STUDENT RELATIONSHIP:
The Preceptor and Student must maintain a professional relationship at all times. This includes adhering to appropriate professional boundaries. Social activities and personal relationships outside the professional setting must be carefully selected as to not compromise the educational relationship. Contact through web-based social networking sites should be avoided until the student has matriculated through the entire curriculum. Please read the “EXPECTATIONS OF THE FNP STUDENT” section for a more detailed breakdown of the expectations of the student as they matriculate through their practicum experiences.

PRECEPTOR QUALIFICATIONS:
A preceptor is a qualified Advanced Practice Registered Nurse or Physician (MD or DO) who works one on one with students at a clinical site to facilitate the learning outcomes of the program.

All preceptors must have the educational preparation, experience, expertise and abilities necessary to meet the student’s course outcomes. They are required to have a minimum of 1 year of clinical experience in the specialty or population of focus in order to be an eligible preceptor.

The Preceptor Agreement Form must be turned in with all of the following documentation:

- Evidence of Licensure
- Current Curriculum Vitae
- Evidence of Board Certification
- Evidence of liability insurance

Clinical placements are to be secured through partnership with faculty, students, and the clinical site.

To initiate a clinical rotation, the student must complete and submit a PRECEPTOR AGREEMENT FORM and a CLINICAL SITE REQUEST FORM to the clinical coordinator no later than one trimester prior to the start date of the scheduled practicum.
PRECEPTOR ROLES & RESPONSIBILITIES

1. Preceptors are an integral part of our teaching program. They serve as role models who facilitate the learning process throughout practica.
2. Orient students to the practice/site, environment and policies.
3. Facilitate the learning process in relation to effective communication with patients, obtaining histories, performing physical exams, succinctly recording and reporting findings, developing plans appropriate to the patient and course objectives.
4. Supervise, demonstrate, teach and observe the student while delegating increasing levels of responsibility.
5. Adhere to direct student supervision by maintaining an onsite faculty student ratio of 1:1 if seeing their own patients or 2:1 if not seeing their own patients. Inter-professional team-based clinical experiences allow for different ratios.
6. Provide the student with ongoing and timely feedback regarding their progression.
7. Allow site visits by Clinical Supervising Faculty and/or FNP Coordinator at least once per practicum. Generally, this will be performed during weeks 5-8 of the Trimester. Will allow additional remediation site visit, if necessary.
8. Communicate with supervising clinical faculty to maintain open communication and transparency regarding the student’s clinical experience.
9. Participate in completing online student evaluations; verify case logs and clinical hours per grading policy requirements?

All students will have the opportunity to evaluate their practicum experience and clinical preceptor.
1. Clinical Supervisors are ultimately responsible for the student’s clinical experience in the specified course of enrollment. They will either directly or indirectly oversee the student throughout the practicum course.
2. Supplement the clinical preceptor’s teaching.
3. Act as the liaison between the community agency/preceptor and the School of Nursing.
4. Clinical Supervising Faculty are generally assigned 6 students per trimester. However, workload is calculated per student. Total number of students may vary depending on enrollment.
5. Maintain frequent contact with the student throughout their course to see how they are meeting course outcomes.
6. Responsible for the orientation of preceptors, including:
   a. Contacts preceptor and establishes routes of communication and contact information.
   b. Provides the preceptor with the FNP Practicum Handbook which contains the mission, goals and details for the FNP track. Includes the expectations for student performance, and preceptor evaluation responsibilities.
   c. Provides course objectives and schedule for both the didactic and practicum courses.
7. Maintain contact with clinical preceptors throughout the course in order to monitor student progression and performance.
8. When acting in the role as preceptor, clinical supervising faculty will adhere to direct student supervision by maintaining an onsite faculty student ratio of 1:1 if seeing their own patients or 2:1 if not seeing their own patients. Inter-professional team-based clinical experiences allow for different ratios. Report to the FNP Program Coordinator.
9. Evaluate the FNP student’s clinical progress throughout the trimester.
10. Ensure that the preceptor evaluation of the student is completed at the end of each trimester.
11. Assume responsibility for the evaluation and final grade for each student.
12. Conduct a mid-term site evaluation at least once per practicum trimester. Generally, this should be performed during weeks 5-8 of the Trimester. Conducts remediation site visit(s) as necessary. Evaluation of the student at mid-term is preferably conducted on site. If CSF is unable to perform a traditional clinical site visit, an alternative form of evaluation may be approved by the FNP Program Coordinator.
13. Initiate a learning contract (SIP) and attends student progression committee meetings if their student is found to be failing a clinical course or an evaluation.
14. Notify the FNP Program Coordinator and the Student Progression Committee Chair when a student learning contract is initiated.
15. Conduct a mid-term site evaluation and completes the required documentation within 72 hours of site visit.
16. Is indirectly or directly available to the student at all times while they are at the practice site. If there is a scheduling conflict, it is the responsibility of the Clinical Supervising Faculty to make arrangements with another faculty member for coverage. The FNP Program Coordinator must be notified of this change.
17. Provide guidance to the student related to the timely completion of clinical hours.
18. Conduct an end-of-term evaluation in a timely manner as outlined in the course syllabi.
19. Notify the FNP Program Coordinator of any student difficulties in meeting program outcomes (i.e., completing clinical hours, competencies). Notification needs to be completed at mid-term and/or as soon as the problem is recognized.

20. Notify the FNP Program Coordinator of any student who does not pass the end-of-term evaluation during OSCE prior to entering a final grade, so that the student may be evaluated by an additional member of the faculty.

21. Oversee the online evaluation process:
   a. Ensure preceptors and students have access to electronic evaluations.
   b. Monitor the completion of required practicum evaluations.
   c. Send email or call preceptors and students to obtain evaluations as needed.
PRACTICUM PLACEMENT COORDINATOR ROLES & RESPONSIBILITIES:

1. Ensure that the affiliation agreement between the clinical agency, student and School of Nursing is in place and current.
2. Creates student, preceptor, clinical supervising faculty and clinical site accounts within Typhon NPST Clinical Tracking System.
3. Obtains preceptor documentation required for eligibility and uploads to Typhon NPST.
4. Manages the Typhon NPST Clinical Tracking System.
5. Organizes and maintains required clinical documentation in Typhon NPST.
6. Provide the student, preceptor and Clinical Supervising Faculty with a completed student clinical passport. This is an indication to all parties that the student may begin their practicum.
7. Obtain, organize and track Practicum Placement Plans for currently enrolled FNP students.
8. Evaluate the placement needs of the FNP students.
9. Report and communicate student placement needs.
10. Develop and maintain relationships with preceptors and clinical agencies within the community.
11. Facilitates other details of agreement as needed.
12. Provide proof of documented preceptor hours to clinical preceptors, compose certificates, email/mail to preceptors at the conclusion of each trimester.
13. Provides the student with an opportunity to evaluate the preceptor, clinical site and clinical agency to better achieve program outcomes related to their practicum experience.
14. Provides assistance to preceptors, which includes the following:
   a. Providing the preceptor with confirmation of hours for professional development.
   b. Ensuring online access for students, preceptors and clinical supervising faculty.
   c. Provides the Preceptor or clinical site with the student’s clinical passport.
   d. Establish communication avenues between the student, clinical supervising faculty and clinical preceptor.
FNP PROGRAM COORDINATOR ROLES & RESPONSIBILITIES

1. Assists in content development for specialty courses.
2. Maintain responsibility for coordinating the specialty curriculum.
3. Conducts continuous quality improvement of FNP clinical experiences and FNP coursework.
4. Identify appropriate faculty to teach specific courses within the specialty curriculum.
5. Provide guidance on matters of curriculum resources and web information.
6. Determines clinical site- practicum course appropriateness based on course & program outcomes.
7. Works with faculty to manage student concerns and issues.
8. Directs student advisors for FNP students.
9. Maintains own teaching, service, and scholarship responsibilities.
10. Maintains policies and procedures of the school, university, accrediting and approval bodies, and Nevada State Board of Nursing pertaining to the program.
11. Recruits and Coordinates the orientation and development of new faculty assigned to program.
12. Communicates and reports to Nursing Director(s) on status of program matters.
13. Participates in the revisions of the program catalog, handbook, and the recruitment and retention materials in collaboration with the Nursing Director(s).
14. Administrative oversight of FNP faculty workload, paid time off, and professional development.
15. Establishes and approves clinical placements for students.
16. Establishes policies and procedures to comply with accreditation and regulatory standards.
17. Monitors program effectiveness on a scheduled basis.
18. Evaluates performance of individual faculty and staff.
19. Teaches didactic and clinical courses in area of specialty.
20. Conducts and reports appropriate research and other scholarly activity.
21. Supervises faculty and support staff.
In order to generate an agreement between Touro University Nevada and the requested clinical site, this form must be filled out in its entirety and be approved by the Practicum Placement Coordinator prior to starting clinical rotations. It needs to be completed and sent to dawn.lutes@tun.touro.edu. Once a request is received it may take time to be processed and/or approved and needs to be turned in at least 1 trimester prior to the start date of the scheduled practicum. You may not start your clinical practicum until you receive confirmation that the clinical request has been granted.

STUDENT INFORMATION

Date of Request____________________    Trimester:____________________
Student ID:________________________    Year:_________________________
Name of Student:___________________    Start Date:____________________
Phone Number:_____________________    End Date:_____________________

CLINICAL SITE INFORMATION

Name of Clinical Site:_____________________________________________________________
Clinical Site Street Address:________________________________________________________
City:______________________________ State:__________ Zip:_______________
Site Phone Number:___________________________
Is this site a part of a larger health system or group?___________________________________
Type of Clinical Site:_____________________________________________________________

HR Representative at Site:_________________________________________________________
Clinical Site Email Address:________________________________________________________

Preceptor/Credentials:_____________________________________________________________

Please circle which course:    MSNV624    MSNV626    MSNV629    MSNV631    MSNV 634

Please provide the number of hours and type of practicum hours for this clinical site.
#of hours to be completed at site__________ Type of Practicum_____________________

*Leave blank for faculty*

Date of Approval:____________________________
Signature of Program or Clinical Coordinator:______________________________
**CLINICAL HOUR WORKSHEET**

*Please submit a separate clinical hour worksheet for each clinical site/You may use more than one worksheet if you run out of space*

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<td>Preceptor:</td>
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**Clinical Hours**

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Total Hours: | Signature: |
### Evaluation of Clinical Site

#### Preceptor Information

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<th>Clinical Site:</th>
<th>Dates of Rotation:</th>
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#### Ratings

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<th>1 = Does Not Meet Expectations</th>
<th>2 = Partially Meets Expectations</th>
<th>3 = Meets Expectations</th>
<th>4 = Exceeds Expectations</th>
<th>Not Observed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adequate space was provided for the student to see patients and complete relevant work.</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>There was adequate time given to see the patient and report relevant findings to the preceptor.</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>There are a sufficient number of patients to meet program outcomes.</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>The setting provides a variety of learning experiences to meet program outcomes.</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>The types of patients are varied in age and by type of problem to meet learning objectives.</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>The student is given the opportunity to follow-up with patients or disease processes of interest.</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Diagnostic results are accessible for the student to review.</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Support staff is friendly and helpful to the student.</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>There is adequate parking at the clinical site.</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>The Support Staff were accepting of the student’s and their role as a Nurse Practitioner Student.</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>
Areas for Improvement

What did you like most about your clinical site experience?

What are some areas this clinical site could improve to enhance the student practicum experience?

Would you recommend this clinical site to other students? Yes or no? Why or why not? – be specific

Summary of your experience at this clinical site?
## Evaluation of Preceptor

### Preceptor Information

<table>
<thead>
<tr>
<th>Name:</th>
<th>Date:</th>
</tr>
</thead>
</table>

### Ratings

<table>
<thead>
<tr>
<th>Expectations</th>
<th>1 = Does Not Meet</th>
<th>2 = Partially Meets</th>
<th>3 = Meets</th>
<th>4 = Exceeds</th>
<th>Not observed</th>
</tr>
</thead>
<tbody>
<tr>
<td>The preceptor oriented me to the clinical setting</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The preceptor provided you with opportunities to meet course objectives</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The preceptor welcomed you as a team member</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The Preceptor served as a professional role model</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The Preceptor was knowledgeable and competent</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The preceptor encouraged and was enthusiastic about your learning</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The Preceptor allowed you to provide direct patient care; not just observation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The Preceptor encouraged you to assume increasing responsibility during Practicum</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>The Preceptor lead you through the decision making process</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The Preceptor Utilized Evidence-based practice</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The preceptor provided regular feedback regarding daily performance</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Strengths</td>
<td>Areas for Improvement</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-----------</td>
<td>-----------------------</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>What did your Preceptor do that was most helpful?</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>What would you have liked your Preceptor to do differently?</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Would you recommend this preceptor/clinical site to other students? Yes or no? Why or why not? – be specific</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Summary of your experience at this clinical site?</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Evaluation of Student

### Midterm

### End of term

### Evaluator Information

<table>
<thead>
<tr>
<th>Student:</th>
<th>Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Evaluator:</th>
<th>Clinical Site:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Ratings

<table>
<thead>
<tr>
<th></th>
<th>1 = Does Not Meet Expectations</th>
<th>2 = Partially Meets Expectations</th>
<th>3 = Meets Expectations</th>
<th>4 = Exceeds Expectations</th>
<th>Not observed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maintains Professionalism by communicating with preceptor, arriving on time, and maintaining a professional appearance</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Analyzes appropriate comprehensive and focused health histories</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Performs appropriate physical examinations</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Performs appropriate oral case presentations</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Identifies appropriate differential diagnoses</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Suggests evidence-based interventions and referrals using an interdisciplinary approach</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Uses community assessment information to evaluate patient needs, initiate referrals and coordinate care</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Demonstrates critical thinking in the clinical-decision making process</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Monitors own level of practice &amp; initiates plan of improvement when indicted</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Shows initiative in identifying &amp; articulating learning needs</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Demonstrates responsibility &amp; accountability for own practice</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>
Strengths of the Student:

Areas for Improvement:

Additional Comments:

Please check one of the following:

Student meets and/or exceeds overall course objectives  

Student DOES NOT meet overall course objectives
# Evaluation of Student – Objective Structured Clinical Evaluation (OSCE)

## Evaluator Information

<table>
<thead>
<tr>
<th>Student:</th>
<th>Date:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Faculty:</th>
<th>OCI Trimester:</th>
<th>5</th>
<th>6</th>
<th>7</th>
</tr>
</thead>
</table>

## Ratings

<table>
<thead>
<tr>
<th>General</th>
<th>1 = Does Not Meet Expectations</th>
<th>2 = Partially Meets Expectations</th>
<th>3 = Meets Expectations</th>
<th>4 = Exceeds Expectations</th>
<th>Not observed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduces self, hand hygiene, utilizes open ended questions, demonstrates empathy, and maintains excellent connection and interaction with the patient.</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Conducts a smooth and organized history and exam while exercising effective time management.</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Demonstrates professionalism, responsibility &amp; accountability for own practice.</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Demonstrates safe practice.</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>

## Subjective

<table>
<thead>
<tr>
<th>Subjective</th>
<th>1 = Does Not Meet Expectations</th>
<th>2 = Partially Meets Expectations</th>
<th>3 = Meets Expectations</th>
<th>4 = Exceeds Expectations</th>
<th>Not observed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Obtains a focused and organized pertinent ROS.</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Assesses for the 8 dimensions of the problem (OLD CARTS – Onset, Location, Duration, Character, Aggravating factors, Relieving factors, Timing, and Severity).</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Generates pertinent positives and negatives to develop differential diagnoses. Moves to more focused questions as indicated.</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Obtains and analyzes appropriate comprehensive and/or focused health histories. (CC, HPI, ROS, PMH, PSH, FH, Social, Allergies, Medications)</td>
<td>☐</td>
<td>☐</td>
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<td>☐</td>
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</tr>
</tbody>
</table>

## Objective

<table>
<thead>
<tr>
<th>Objective</th>
<th>1 = Does Not Meet Expectations</th>
<th>2 = Partially Meets Expectations</th>
<th>3 = Meets Expectations</th>
<th>4 = Exceeds Expectations</th>
<th>Not observed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Obtains verbal consent to perform physical examination from the patient. Provides instruction and ensures patient comfort throughout.</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>
Accurately performs problem focused or comprehensive physical examinations appropriate to the encounter and with good technique.

**Assessment**
- Identifies a clear and accurate principal diagnosis.
- Identifies at least 2 differential diagnoses for the principal diagnosis.
- Analyzes subjective and objective data to develop differential diagnosis and formulate a plan of care.

**Plan**
- Suggests evidence-based interventions and referrals using an interdisciplinary approach.
- Uses community assessment information to evaluate patient needs, initiate referrals and coordinate care using a culturally competent approach.
- Demonstrates critical thinking in the clinical-decision making process. Critical thinking clearly integrates satisfactory pathophysiologic and pharmacologic principles.
- Discusses the plan of care with the patient.
- Incorporates essential patient education & anticipatory guidance.
- Composes focused and organized SOAP note documentation that accurately reflects the patient encounter.

**Strengths**  **Areas for Improvement**

**Strengths of the Student:**

**Areas for Improvement:**
OVERALL PERFORMANCE OF STUDENT

Please check one of the following:

Student meets and/or exceeds course objectives  

Student DOES NOT meet course objectives  

Additional Comments:
# PRACTICUM PLACEMENT PLAN

**Name:**

**Cohort:**

*PLEASE INDICATE BELOW WHICH PRACTICUMS YOU WILL BE NEEDING PLACEMENT ASSISTANCE*

All courses must be filled out to indicate your intended clinical locations and preceptors, some courses do require multiple sites.

### Trimester 5: MSNV624- PC Adult Practicum / MSNV626- PC for Disease Prevention & Wellness (180 hrs of primary care) Total: 180

<table>
<thead>
<tr>
<th>Clinical Site</th>
<th>Preceptor</th>
<th>Agreement in place: Y/N/In Progress</th>
</tr>
</thead>
</table>

### Trimester 6: MSNV629 - Primary Care of Childbearing Families & Children Practicum (90 hrs peds & 45 hrs of Ob/gyn) Total: 135

<table>
<thead>
<tr>
<th>Clinical Site</th>
<th>Preceptor</th>
<th>Agreement in place: Y/N/In Progress</th>
</tr>
</thead>
</table>

### Trimester 6: MSNV631 - Primary Care of Mental Health Across the Lifespan (45 hrs) Total: 45

<table>
<thead>
<tr>
<th>Clinical Site</th>
<th>Preceptor</th>
<th>Agreement in place: Y/N/In Progress</th>
</tr>
</thead>
</table>

### Trimester 7: MSNV634 – Primary Care of the Family Practicum (140 hrs of primary care & 85 hrs of primary care or specialty) Total: 225

<table>
<thead>
<tr>
<th>Clinical Site</th>
<th>Preceptor</th>
<th>Agreement in place: Y/N/In Progress</th>
</tr>
</thead>
</table>

**Comments or Special Concerns:**
PRECEPTOR AGREEMENT FORM
FNP

-This form needs to be filled out by the student and the preceptor-

Student Name:_________________________________________
Student ID#:___________________________________________
Preceptor Name and Title:________________________________
Preceptor Work Address:_________________________________
Preceptor Phone:_______________________________________
Preceptor Email:________________________________________
**Attach Preceptor Proof of Licensure and Certification**

<table>
<thead>
<tr>
<th>Place of Employment</th>
<th>Role</th>
<th>Years Employed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>University</th>
<th>Degree Earned</th>
<th>Year Graduated</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

**Please fill out this form in its entirety**

Preceptor Signature:____________________________ Date:__________________

Rev 6/21/2018
# STUDENT LEARNING OBJECTIVES

<table>
<thead>
<tr>
<th>Name:</th>
<th>Cohort:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructor:</td>
<td>Preceptor:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Number</th>
<th>MSNV624</th>
<th>MSNV626</th>
<th>MSNV631</th>
<th>MSNV629</th>
<th>MSNV634</th>
</tr>
</thead>
</table>

## Learning Objectives

<table>
<thead>
<tr>
<th>Course Objectives</th>
<th>Personal Goals</th>
<th>Evaluation Measures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Please see individual course syllabi for course objectives.</td>
<td>1.</td>
<td>1.</td>
</tr>
<tr>
<td>2.</td>
<td>2.</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>3.</td>
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</tr>
</tbody>
</table>
# Role of the Preceptor, Student, and Faculty for Quality APRN Student Practica Experiences

<table>
<thead>
<tr>
<th><strong>PRECEPTOR</strong></th>
<th><strong>STUDENT</strong></th>
<th><strong>FACULTY</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Orient students to the clinical practice site environment.</td>
<td>Maintain ethical and professional conduct throughout all clinical experiences.</td>
<td>Orient clinical practice sites/preceptors to the student’s clinical learning needs. Orient the student to the practicum course.</td>
</tr>
<tr>
<td>Serve as a role model while facilitating practice-based student learning experiences.</td>
<td>Communicate learning needs and assume increasing levels of responsibility delegated by the clinical preceptor.</td>
<td>Act as a liaison and maintain open communication with the clinical practice site, preceptor, student, and the school of nursing.</td>
</tr>
<tr>
<td>Provide quality and meaningful clinical experiences for APRN students.</td>
<td>Develop a clinical schedule in collaboration with the practice site/preceptor.</td>
<td>Review and evaluate NP student learning and progression.</td>
</tr>
<tr>
<td>Directly supervise, demonstrate, teach, and observe the student while delegating increasing levels of responsibility in patient care activities.</td>
<td>Maximize learning by arriving to practicum prepared and with access to appropriate learning resources.</td>
<td>Conduct a mid-term clinical site visit once a trimester. Evaluate student progress.</td>
</tr>
<tr>
<td>Communicate with clinical supervising faculty regarding student progression.</td>
<td>Complete all assigned coursework, clinical case logs, and clinical hours as outlined in course syllabi.</td>
<td>Grade student coursework.</td>
</tr>
<tr>
<td>Participate in student evaluations, verification of case logs, and clinical hours at regularly scheduled intervals.</td>
<td>Protect patient information at all times (HIPAA).</td>
<td>Evaluate end-of-term Objective Structured Clinical Evaluations (OSCE).</td>
</tr>
</tbody>
</table>

## QUICK LINKS AND RESOURCES
- NONPF Preceptor Portal: http://www.nonpf.org/?page=preceptorportal_main
Practicum Placement Plan Q&A
FNP Students

What is a Practicum Placement Plan (PPP)?
The practicum placement plan is used to assist students in identifying potential clinical practice sites as they prepare for their upcoming clinical rotations. It is primarily used as communication tool between the student and the School of Nursing to evaluate the clinical placement needs for each student.

How often will I have to complete the PPP form?
A new PRACTICUM PLACEMENT PLAN FORM must be updated every trimester in order to ensure that the student is actively seeking out preceptor opportunities within their community. As students matriculate through the MSN program, they will be required to complete and turn in a PRACTICUM PLACEMENT PLAN FORM by day 7 of week 8 of each trimester.

Where can I find the PPP form?
The PPP form can be found in the appendix of the practicum handbook

Where can I find the practicum handbook?
Please visit the TUN student handbook page
https://tun.touro.edu/current-students/student-handbooks/

Where can I find more information regarding clinical placement?
Students can find a video overview of how to complete their PPP on the TUN–MyOrgs section in LMS (Blackboard / Canvas). You will find the video overview on the TUN MSN Program under the FNP specifics tab.

Who is responsible to find my clinical sites and preceptors?
Clinical placements are to be secured through partnership with faculty, students, and the clinical site.

Students who reside inside of the Southern Nevada region: TUN maintains affiliation agreements with a number of local facilities and providers; we may be able to assist with local practicum placement. However, it is ultimately the responsibility of the student to identify the appropriate preceptor and clinical site to fulfill their clinical practicum requirements. Students that choose full or part time employment while they pursue a full time plan of study may have specific scheduling needs that could limit their eligibility for clinical practice site placement assistance. Student working Monday-Friday need to consider that most primary care sites are not open on the weekend and that they will need to have a flexible schedule during the week in order to complete their clinical hours.
Students who reside outside of the Southern Nevada region: TUN has affiliation agreements with many clinical facilities in the US but clinical sites do vary. It is the student’s responsibility to request the list of potential sites from the Clinical Placement Coordinator and then contact sites they are interested in to request preceptors for the following trimester. It is the student’s responsibility to ensure that preceptors have agreed to supervise and to then facilitate the appropriate signatures and documentation required to rotate before the start of trimester 5 coursework.

As a part of student professional development, students must proactively engage their community providers for potential partnership related to their practicum placement. It is critical that the student identifies and formalizes arrangements prior to scheduled practicum experiences. Touro University Nevada cannot guarantee clinical placement.

If placement for a clinical practicum is arranged by TUN, the student is responsible for making themselves available at the designated times or it may forfeit their position at that clinical site.

How many clinical hours are required in each course and where can I rotate?
Placement for clinical sites must be carefully selected to meet the objectives of that specific course and its corresponding requirements outlined in the course syllabi. Please review the list of recommended locations as qualifying sites that match the objectives for that specific course. Please note that hospital based rotations provide tertiary care and are not primary care clinical sites. Any requests for a hospital based rotation must be carefully evaluated to ensure that it meets the course objectives and must have a corresponding outpatient clinic that provides follow up and primary care. Any questions about clinical practice sites or placement should be directed to the Practicum Placement Coordinator.

(585 hours total)

1st Practicum/Trimester 5 – MSNV 624,626 (180 hours total):
***It is recommended that all 180 hours be completed at the same clinical practice site***
MSNV 624 Primary Care Adult Practicum & Seminar (135 hours)
Ex: Clinics, Primary Care, Family Practice, Internal Medicine, Mobile Health, Tele-health, Community based or private offices
MSNV 626 Primary Care for Disease Prevention & Wellness Practicum (45 hours)
Ex: Clinics, Primary Care, Family Practice, Internal Medicine, Mobile Health, Tele-health, Community based or private offices

2nd Practicum/Trimester 6 – MSNV 629,631 (180 hours total):
MSNV 629 Primary Care of Childbearing Families & Children Practicum (135 hours: 90 hours pediatrics and 45 hours OB/GYN)
Ex: Clinics, Pediatrics, OB/GYN, Women’s Primary Care, Mobile Health, Tele-health
MSNV 631 Primary Care of Mental Health Across the Lifespan Practicum (45 hours)
Ex: Inpatient or Outpatient Psychiatric Care, Detox or Rehabilitation Center, Tele-health

3rd Practicum/Trimester 7 – MSNV 634 (225 hours total):
***Students may choose to complete all 225 hours in primary care***
MSVN 634 Primary Care of the Family Practicum (225 hours: 140 hours primary care and 85 hours of primary care or specialty)
Primary Care Ex: Clinics, Primary Care, Family Practice, Internal Medicine, Mobile Health, Tele-health, Community based or private offices
Specialty Ex: Clinics or Hospital, Emergency Department, Endocrinology, Wound Care, Cardiology, Dermatology, Primary care, Urgent Care; Many options available - need to have approved by Practicum Placement Coordinator before initiating a contract.

Can I have more than one clinical site and rotate between them?
Yes, students may rotate at more than one clinical site.
When do I start my first practicum?
Students enrolled in the traditional MSN-FNP program take a total of 7 trimesters of course work. Practicum work takes place in trimesters 5, 6 & 7 after you have completed pathophysiology, physical assessment and pharmacology.

What are the start and end times for each term?
Each trimester runs approximately 15 weeks. Although the TUN academic calendar is only published on a yearly basis, students can project general start dates based on the term they are currently in. Monthly start dates for the school of nursing regardless of the year are every February, July and November. Students are encouraged to complete their clinical hours by the end of week 14 of the trimester in order to attend the days that they are required to come to campus for clinical intensives.

Students can view the start and end dates for the current academic school year on the TUN website https://tun.touro.edu/calendar/

How many days a week will I be in practicum?
Students can calculate anticipated weekly clinical hour requirements by taking the required hours and dividing them by 14 weeks. Sample estimation: 180 hours/14 weeks = 13 hours of clinical time each week. Since students will most likely be in a primary care clinic from 9am-5pm they can anticipate being in clinic for two full days every week.

How many weeks do I have to complete all of my clinical hours for the trimester?
Practicum hours will vary depending on the trimester. Students will be required to complete a minimum of 180 hours in trimesters 6 and 7, and 225 hours in trimester 7. Each trimester runs approximately 15 weeks. Students should attempt to have all their clinical hours completed by week 14 of the trimester. This will allow them to focus on their didactic courses and prepare to come to campus for clinical intensives without the added stress of having to finish their remaining clinical hours. It is suggested that students complete their clinical hours at a steady pace over the course of the trimester, if and when possible.

Students must have a minimum of 50% of the total hours required in the trimester completed by day 7 of week 8 of the trimester to pass the midterm evaluation. For example, there are 180 total clinical hours required in trimester 5. 135 hours are required in MSNV624 and 45 hours are required in MSNV626. Students must have a minimum of 90 hours completed by day 7 of week 8 in order to be considered passing. Completed clinical hours must be visible in Typhon NPST.

Students may have an alternate plan to complete clinical hours if approved by clinical supervising faculty before the end of week one of the trimester of the intended practicum.

What activities count towards my clinical time?
Students may only log faculty/preceptor supervised clinical hours that are spent directly providing patient care in the NP role. Students may not log time spent in their practicum completing orientation, continuing education, lunch or mealtimes, seminars, or webinars towards their clinical hour requirements. Typhon must reflect accurate clinical time and it is expected that most students will be “logging out” during scheduled office lunchtimes.
How can I determine if a prospective clinical site will be approved?

Students may reach out to the Clinical Coordinator if they have questions regarding appropriate clinical site placement for a particular course. Course descriptions can be found in the practicum handbook and will help the student identify the population foci as well as the type of care that will be provided in each course. It is important that students read the practicum handbook in its entirety before reaching out to clinical faculty to see if a clinical site is appropriate. If there is a prospective clinical practice site in question, it must be approved by FNP Program Coordinator.

Who is the FNP Program Coordinator?

Professor Patricia Strobehn MSN, APRN, FNP-BC
Email: patricia.strobehn@tun.touro.edu

Who can be my preceptor?

A preceptor is a qualified Advanced Practice Registered Nurse or Physician (MD or DO) who works one on one with students at a clinical site to facilitate the learning outcomes of the program.

All preceptors must have applicable expertise and the ability to meet the student’s learning goals. They should have at least 1 year of clinical experience.

The Preceptor Agreement Form must be turned in with all of the following documentation no later than one full trimester prior to the start date of the scheduled practicum:

- Evidence of Licensure
- Current Curriculum Vitae
- Evidence of Board Certification
- Evidence of liability insurance

Can a Physician’s Assistant (PA) be my preceptor?

If you are planning on completing your practicum in the state of Nevada, a PA is not eligible to be your preceptor. For those living outside the state of Nevada; preceptor eligibility may vary by state as determined by the regulations of your State Board of Nursing.

How do I know if my clinical site of choice has an active affiliation agreement with Touro University Nevada- School of Nursing?

Students may contact the clinical coordinator with any questions regarding active affiliation agreements and preceptors.

My preceptor and clinical site have not been affiliated with Touro University Nevada in the past. How do I initiate clinical placement?

Clinical placements are to be secured through partnership with faculty, students, and the clinical site. To initiate a clinical rotation, the student must complete and submit a PRECEPTOR AGREEMENT FORM and a CLINICAL SITE REQUEST FORM to the clinical coordinator no later than one full trimester prior to the start date of the scheduled practicum.

When should I initiate my required documentation for my clinical rotation?

Preceptor agreements and clinical site request forms can be initiated at any time. It is recommended that the student start this process in term 3 and no later than term 4 - which is one trimester prior to the start date of the scheduled practicum in trimester 5.
When should I complete my required background check & drug screening?

To complete a student background check: go to www.mystudentcheck.com and select Touro-University – Nursing Graduate – Background Check Only. This should be completed during trimester 1. It is the student’s responsibility to upload their completed documentation to their Typhon account when their results are available.

To complete a student drug screen: go to www.mystudentcheck.com and select Touro-University – Nursing Graduate – Drug Screen Only. This should be completed during trimester 4. It is the student’s responsibility to upload their completed documentation to their Typhon account when their results are available.

Where is the HIPAA/OSHA training and what do I do after I complete it?

The HIPAA and OSHA modules are located on the TUN– MyOrgs section in LMS (Blackboard / Canvas). You will find the modules on the left side of the menu on the TUN MSN Program webpage. Students must complete the modules and pass the online quizzes for each module with a score of at least 90%. Students have unlimited attempts to achieve a passing score. Once completed, students will need to take a screenshot of their quiz results and upload them into their Typhon account. See sample screenshot below:

<table>
<thead>
<tr>
<th>User</th>
<th>Patricia K Stroehn</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course</td>
<td>TUN MSN PROGRAM</td>
</tr>
<tr>
<td>Test</td>
<td>HIPAA Quiz</td>
</tr>
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</tr>
<tr>
<td>Submitted</td>
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<tr>
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<tr>
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</tr>
<tr>
<td>Instructions</td>
<td>Please attempt the quiz as many times as necessary until you achieve 90 percent.</td>
</tr>
<tr>
<td>Results Displayed</td>
<td>All Answers, Submitted Answers, Correct Answers</td>
</tr>
</tbody>
</table>

Where do I turn in my completed PPP for this trimester?

Once students have completed the practicum placement plan they will need to submit it in the assignment drop box in the course it is assigned. Students should also e-mail your updated PPP to the clinical coordinator any time there are changes.

Who is the Clinical Coordinator?

Professor Dawn Lutes
Email: dawn.lutes@tun.touro.edu

***PLEASE NOTE: This Q & A Form is not a replacement for the FNP Practicum Handbook. It is the student’s responsibility to read the FNP Practicum Handbook in its entirety.